

Joint Powers Commission



Regular/Annual Meeting- August 4, 2022

Agenda.....	1-2
Minutes April 21, 2021.....	3-5
Nondiscrimination Resolution 22-102.....	6-7
Open Meetings Resolution 22-103.....	8
Public Records Resolution 22-104.....	9
JPC Policies.....	10-20
June Financial Analysis.....	21
June Income Statement.....	22
Income Statement by month.....	23
12-month Income Statement.....	24
June Balance Sheet.....	25
Balance Sheet by month.....	26
Fourth Quarter Resolution.....	27
Budget Revision/ Variance FY22 & Resolution.....	28-29
FY2023 Budget & Resolution.....	30-31
Capital Equipment Disposal.....	32
Moreton Capital Investments.....	33-34
Hospital Bylaws.....	35-51

**Sierra Vista Hospital
Joint Powers Commission Agenda
August 4, 2022 @ 2:00**

Purpose: Regular/ Annual Meeting

Location: Sierra Vista Hospital Boardroom

Time: 2:00

- | | |
|-------------------------|---|
| 1. Call to Order | Travis Day, Chairperson |
| 2. Pledge of Allegiance | Travis Day, Chairperson |
| 3. Roll Call | Jennifer Burns, (Temporary) Recording Secretary |

Joint Powers Commission

Attendees: City of Elephant Butte

Edna Trager, Member
Kim Skinner, Member
Phillip Mortensen, Mayor
Stephen Archuleta, City Manager, Ex-O

City of T or C

Rolf Hechler, Member
Destiny Mitchell, Member
Shelly Harrelson, Member
Bruce Swingle, City Manager, Ex-O

Sierra County

Travis Day, Chairperson
Jim Paxon, Member
Hank Hopkins, Member
Charlene Webb, County Manager, Ex-O

Village of Williamsburg

Vacant, Member
Magorie Powey, Member
Deb Stubblefield, Vice Chair
Amanda Cardona, VCW, Ex-O

Sierra Vista Hospital

Frank Corcoran, CEO
Ming Huang, CFO
Sheila Adams, CNO
Bruce Swingle, Governing Board Chair

AGENDA ITEMS	PRESENTER	ACTION REQUIRED
4. Approval of Agenda	Travis Day, Chairperson	Action
5. Approval of Minutes A. April 21, 2022 Regular Meeting Minutes		Action
6. Public Comment- 3-minute limit		Information
7. Old Business None	Travis Day, Chairperson	
8. New Business		
A. Election of Officers	Travis Day, Chairperson	Action
1. Chairperson		
2. Vice Chairperson		
B. Appointment of Recording Secretary	Frank Corcoran, CEO	Action
1. Introduction of Melissa Forsythe		

Sierra Vista Hospital
Regular Joint Powers Commission Minutes
January 25, 2022 @ 2:00pm

1. The Joint Powers Commission of Sierra Vista Hospital met January 25, 2022 at 2:00pm in the boardroom at Sierra Vista Hospital for a regular meeting. Travis Day, Chairperson, called the meeting to order at 2:00pm.

2. **Pledge of Allegiance** Travis Day, Chairperson

3. **Roll Call** Jennifer Burns, (Temporary) Recorder

Joint Powers Commission

Attendees: City of Elephant Butte

Edna Trager, Present
Kim Skinner, Present by phone
Vacant
Phillip Mortensen, Mayor, Ex-O Present

City of T or C

Rolf Hechler, Present
Destiny Mitchell, Present
Amanda Forester, Present by phone
Bruce Swingle, Ex-O, Absent

Sierra County

Travis Day, Chair, Present
Jim Paxon, Present by phone
Hank Hopkins, Present by phone
Charlene Webb, Ex-O, Present

Village of Williamsburg

Vacant, Member
Magorie Powey, Present
Deb Stubblefield, Vice Chair, Present
Amanda Cardona, Ex-O, Absent

Sierra Vista Hospital

Frank Corcoran, CEO, Present
Ming Huang, CFO, Present
Sheila Adams, CNO, Present
Greg D'Amour, Governing Board Chair, Present

4. **Approval of Agenda-** Travis Day, Chairperson

Edna Trager motioned approval of the agenda. Rolf Hechler seconded. Motion carried unanimously.

5. **Approval of Minutes**

A. October 28, 2021 Annual Meeting –

Deb Stubblefield motioned approval of the October 28, 2021 minutes. Magie Powey seconded. Motion carried unanimously.

6. **Public Comment** – No public called in on the number provided.

7. **Old Business**

None

Travis Day, Chairperson

8. **New Business**

Travis Day, Chairperson

A. Financial Report- Ming Huang, CFO, In October, gross patient revenue was \$4,346,694. Total operating expense was \$2,266,338. Net income for October was \$315,032. Gross patient revenue in November was \$4,427,493. Total operating expense was \$2,223,984 and net income in November was \$1,234,392 due to a grant from HRSA and the State for provider relief funds.

Sierra Vista Hospital
Regular Joint Powers Commission Minutes
January 25, 2022 @ 2:00pm

For December, gross patient revenue is \$4,185,011. Total operating expenses were \$2,322,599 and the net income was \$502,154. We received provider relief funds in December in the amount of \$380,000.

At the end of December, we had \$12,760,073 in the bank. When the tunnel project and MRI pad are complete we will owe approximately \$900,000. Medicare is withholding a percentage of our current payments due to us for pay back of the advancement.

B. CEO Report- Frank Corcoran, CEO, we track daily, our COVID percent positive. Today, we are at 28% positive. These are just our numbers and do not include the home tests or other test site numbers. The statewide percentage is 30%.

We have had 17 employees out with COVID since the beginning of January. Visitations have been restricted in order to protect staff. This will be reevaluated February 4th. Sheila won a grant to get home test kits that we are distributing through the RHC. When a patient wants to be tested, we give them the option of getting swabbed or getting a home test kit. We won't know what the results of the home tests are and that will change our numbers as more home test go out.

HB75 is a Medical Malpractice bill that went into effect in January. It ups the caps for malpractice up to \$4 million this year and up another \$500,000 per year up to a max of \$6 million. This is concerning to the NMHA and most hospitals. The New Mexico Hospital Association is working with the Legislature to hopefully get this amended.

We are trialing a piece of lab equipment called E-Plex. This is a respiratory panel that looks for 23 different things in one swab. This will quickly identify COVID, Flu, etc. and eliminate four of five other tests. The equipment is a lease, and the reagent is a purchase.

We have had many conversations with Memorial Medical Center about bringing in a Cardiologist one day per week and an Ortho surgeon one day per week to see patients in the clinic. Tests and diagnostics would be done here. We are waiting on pricing from MMC's parent company Lifepoint. Our goal is to have surgical services available here again within the next three to six months. We have talked with a surgical group called RCCG that would see patients two days per week in the clinic and do surgery one day per week. Their fees are reasonable, and we can grow this service.

We are actively looking for another Provider for the clinic. Dr. Adkins has been out on medical leave. To meet volume, we may need another nurse practitioner as well. We do have a candidate that we are hopeful about.

The hospital boilers have finally quit. We are currently without hot water but have a work around in place. We have purchased three new ones and the first is on its way. The tunnel project is at the stage where the utilities are ready to be brought up and run through the overhead pipes. The tunnel will then be filled in and sealed.

Terry Norris from QHR was onsite to help us with our Environment of Care assessment. EOC includes fire drills, life safety, water management, etc. Once this is set up we can pursue accreditation by the Joint Commission.

Chartspan is a chronic care management program that we have implemented here. It involves a 20-minute phone call with a clinician to see how the patient is doing managing their chronic health issue at home. Our providers are notified of the call and any changes to medications or condition. This is a way to manage and check on our patients in between visits. 158 patients have signed up for it so far. This is a good revenue source and a good way to help take care of patients. It is covered by Medicare.

Financially we are doing well and managing the pandemic. We have been averaging three to four COVID patients per day on the MedSurg floor. Getting patients out to higher level of care is difficult due to the bed shortage. Some patients have gone as far away as San Antonio, TX.

Sierra Vista Hospital
Regular Joint Powers Commission Minutes
January 25, 2022 @ 2:00pm

C. Governing Board Report- Greg D'Amour, Governing Board Chair- The Governing Board has been focusing on our staff. For the past several months, the staff has received hazard pay in the form of a 15% increase to their regular pay. This is evaluated every month. The Provider relief funds will help to cover some of this cost. In addition, all employees have a retirement account. There is a vesting period of three years. We continue to keep up with the community and the minimum wage to stay competitive.

We are anxiously awaiting this legislative session. With some funding from the state, we can much better plan what we will be doing going forward with services here. Our strategic planning meeting should take place in early March after the session is over.

9. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 9 the JPC will vote to close the meeting to discuss the following items:

10-15-1 (H) 9 - Public Hospital Board

A. Strategic and Long-Range Business Plans

1. Behavioral Health Update

Edna Trager motioned to move into executive session to discuss Behavioral Health Update under strategic and long-range business plans. Deb Stubblefield seconded.

Roll call vote to close meeting:

Edna Trager	Y	Deb Stubblefield	Y	Amanda Forester	Y
Kim Skinner	Y	Magorie Powey	Y	Rolf Hechler	Y
Jim Paxon	Y	Hank Hopkins	Y	Destiny Mitchell	Y

Motion carried unanimously.

10. Re-Open Meeting – As required by Section 10-15-1 (J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.

10-15-1 (H) 9 - Public Hospital Board

A. Strategic and Long-Range Business Plans

1. Behavioral Health Update

No Action

11. Other

Next Meeting- April 21, 2022

12. Adjournment

Deb Stubblefield motioned to adjourn. Magie Powey seconded. Motion carried unanimously.

Recording Secretary, Jennifer Burns

Travis Day, JPC Chairperson



**SIERRA VISTA HOSPITAL GOVERNING BOARD
NONDISCRIMINATION POLICY RESOLUTION No. 22-102
2022/2023**

A Resolution providing for the Publishing of the Nondiscrimination Policy to comply with Title VI. of the Civil Rights Act of 1964 and its implementing regulation.

BE IT RESOLVED by the Joint Powers Commission of Sierra Vista Hospital the following Nondiscrimination Policy of Sierra Vista Hospital will be published as follows:

NONDISCRIMINATION POLICY

In accordance with Title VI., of the Civil Rights Act of 1964 and its implementing regulation, Sierra Vista Hospital will not, directly or through contractual arrangements, discriminate on the basis of race, color, gender, creed, national origin, religion, sexual orientation, marital status, disability or source of payment in its admissions or its provision of services and benefits, including assignments or transfers or referrals to or from the agency/facility. Staff privileges (if appropriate), are granted without regard to race, color, gender or national origin.

In accordance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulation, Sierra Vista Hospital will not, directly or through contractual arrangements, discriminate on the basis of disability in admissions, access, treatment or employment.

In accordance with the Age Discrimination Act of 1975 and its implementing regulation, Sierra Vista Hospital will not, directly or through contractual or other arrangements, discriminate on the basis of age in the provision of services, unless age is a factor necessary to normal operations or the achievement of any statutory objective

PASSED AND APPROVED this 4th day of August 2022.

Chairperson
Joint Powers Commission

Frank Corcoran, CEO
Sierra Vista Hospital



SIERRA VISTA HOSPITAL JOINT POWERS COMMISSION
POLIZA ANTIDISCRIMINATORIA No. 22-102
2022/2023

De acuerdo con el articulo VI del codigo de Derechos Civiles de 1964 y el reglamento que pone esta ley en efecto, Sierra Vista Hospital no discriminara contra ninguna persona directamente o por entidades contratadas, por motivo de raza, color, genero, origen nacional, orientacion sexual, personal preferencia religiosa, estado social, al proveer servicios, beneficios o recomendaciones en relacion con esta entidad. Privilegios de los empleos (si son pertinentes) son dados sin discriminacion por raza, color, genero o origen nacional.

De acuerdo con la Seccion 504 de la ley de Rehabilitacion de 1973 y el reglamento que pone esta ley en efecto, Sierra Vista Hospital no discriminara contra ninguna persona directamente o por entidades contratadas, por tener algun impedimento o restriccion fisica, en la admision o acceso, tratamiento o empleo.

De acuerdo con el Acto contra la Discriminacion por Edad de 1975 y el reglamento poniendo dicha ley en efecto, Sierra Vista Hospital no discriminara contra ninguna persona directamente o por entidades contratadas por el hecho de tener cierta edad, a menos que la edad sea un factor necesario para la operacion normal o para

implementar esta ley.

PASADO Y APROVADO: August 4, 2022

Chairpersn
Joint Powers Commission

Frank Corcoran, CEO
Sierra Vista Hospital



SIERRA VISTA HOSPITAL JOINT POWERS COMMISSION

OPEN MEETINGS RESOLUTION No. 22-103

A Resolution Providing For the Giving of Notice of Public Meeting to Comply with the Open Meeting Law.

BE IT RESOLVED by the Joint Powers Commission of Sierra Vista Hospital, as follows:

1. Notice of any Regular Meeting shall be given at least ten (10) days before such Meeting and shall be posted as herein provided and published monthly.
2. Notice of Special Meetings shall be given at least three (3) days prior to such meetings and shall specify the business to be conducted. Notice of Special Meetings shall be broadcast over the radio or in the alternative, be posted on the Notice Board beside the *receptionist desk West Elevator Entrances* at Sierra Vista Hospital.
3. Notice of any Meeting shall give the date, time and place of such meeting and other information required by this Resolution.
4. Notice as herein required shall be posted on the Notice Board at the *receptionist desk West Entrance to the Main Elevators* and published or broadcast as herein provided.
5. The Sierra Vista Hospital Joint Powers Commission Chairperson may establish such additional notices as he/she may deem advisable.
6. Emergency meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety, and property of citizens or to protect the public body from substantial financial loss. The Sierra Vista Hospital Joint Powers Commission will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or a majority of the members upon twenty-four (24) hours notice unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
7. This Resolution is to comply with the Open Meetings Law and applies to the Sierra Vista Hospital Joint Powers Commission.

PASSED AND APPROVED this 4th day of August 2022.

Chairperson
Joint Powers Commission

Frank Corcoran, CEO
Sierra Vista Hospital

SIERRA VISTA HOSPITAL GOVERNING BODY

PUBLIC RECORD ACT REQUESTS RESOLUTION No. 22-104

Article 2-NMSA 14-2-1/14-2-12

A Resolution Providing for Proper Response to all Legitimate Requests for Public Records According to Public Records Act Requests, Article 2-NMSA 14-2-1/14-2-12.

BE IT RESOLVED by the Joint Powers Commission, as follows:

NOTICE OF RIGHT TO INSPECT PUBLIC RECORDS

By law, under the Inspection of Public Records Act, every person has the right to inspect public records, of Sierra Vista Hospital. Compliance with requests to inspect public records is an integral part of the routine duties of the officers and employees of Sierra Vista Hospital.

Procedures for Requesting Inspection. Requests to inspect public records should be submitted to the records custodian: Jennifer Burns, located at 800 E. 9th Ave, Truth of Consequences, NM, (575) 894-2111 xt 357, fax number (575) 894-7659, jennifer.burns@svhnm.org

A person desiring to inspect public records may submit a request to the records custodian orally or in writing. However, the procedures and penalties prescribed by the Act apply only to written requests. A written request must contain the name, address and telephone number of the person making the request. Written requests may be submitted in person or sent via US mail, email or facsimile. The request must describe the records sought in sufficient detail to enable the records custodian to identify and locate the requested records.

The records custodian must permit inspection immediately or as soon as practicable, but no later than 15 calendar days after records custodian receives the inspection request. If inspection is not permitted within three business days, the person making the request will receive a written response explaining when the records will be available for inspection or when the public body will respond to the request. If any of the records sought are not available for public inspection, the person making the request is entitled to a written response from the records custodian explaining the reasons inspection has been denied. The written denial shall be delivered or mailed within 15 calendar days after the records custodian receives the request for inspection.

Copies and Fees. If a person requesting inspection would like a copy of a public record, a reasonable fee may be charged. The fee for printed documents 11 inches by 17 inches or smaller is (\$.50) per page. The fee for larger documents is (\$.50) per page. The fee for downloading copies of public records to a computer disk or storage device is (\$.25) per page. If a person requests that a copy of a public record be transmitted, a fee of (\$.25) per page plus postage may be charged for transmission by mail, (\$.25) per page for transmission by e-mail and (\$.25) per page for transmission by facsimile. Where redacting is required, (\$1.00) per page regardless of the number or size of copies and regardless of the medium. The records custodian may request that applicable fees for copying public records be paid in advance, before the copies are made. A receipt indicating that the fees have been paid will be provided upon request to the person requesting the copies.

PASSED AND APPROVED this 4th day of August 2022.

Chairperson: _____
Joint Powers Commission

Frank Corcoran, CEO

JOINT POWERS COMMISSION

POLICIES AND PROCEDURES

Subject: Annual Meeting

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised: 07/30/2014

POLICY:

Designation of an annual meeting which shall be determined by the Sierra Vista Hospital fiscal year which is July 1 to June 30th the following year.

PURPOSE:

1. To Elect Officers.
2. Pass annual resolutions.
 - a. Open Meeting Act
 - b. Public Records Request
 - c. Non-Discrimination
3. To establish the next year's meeting schedule.
4. Appoint the Recording Secretary.
5. Attend to any other business that is required on an annual basis.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

Subject: Appointment of Recording
Secretary

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

POLICY:

The Joint Powers Commission shall appoint a Recording Secretary to the JPC for recordation of the minutes.

PROCEDURE:

1. The Joint Powers Commission shall select a Recording Secretary to the JPC from the following:
 - (a) Sierra County Clerk
 - (b) Clerk for the City of Truth or Consequences
 - (c) Clerk for the City of Elephant Butte
 - (d) Clerk for the Village of Williamsburg
 - (e) Or any other appropriate staff

2. The Recording Secretary to the Joint Powers Commission will have no voting rights.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

Subject: Bonds and Insurance

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

POLICY:

Each Governing Board Member shall furnish corporate surety bonds or Directors and Officers Insurance (DNO) that shall inure to the benefit of the County of Sierra, the City of Truth or Consequences, the City of Elephant Butte, and the Village of Williamsburg.

PROCEDURE:

The Governing Board shall annually provide the Joint Powers Commission copies of the documentation of such insurance coverage.

JOINT POWERS COMMISSON
POLICIES AND PROCEDURES

Subject: Duties and Responsibilities

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

POLICY:

The control of the fiscal oversight of Sierra Vista Hospital is vested in the Joint Powers Commission as delineated in the Joint Powers Agreement, Rev. July 15, 2009, and the Hospital By-Laws Article 1, Section 1.3, Article 2, Section 2.1.

PROCEDURE:

1. Review and approve quarterly, the financial reports of the Hospital.
2. Review and approve the proposed Hospital annual budget.
3. Review and accept the annual audit of the Hospital.
4. Call for elections for the purpose of authorizing the issuance of bonds, impose a mill levy or to levy annual assessments for a mill levy or other tax, with support from the Fiscal Agent.
5. Establishes a Hospital Board that has the authority to exercise all powers that is granted by the Hospital Funding Act, except the powers to issue bonds, call a mill levy election, and levy the annual assessments for the mill levy authorized by the Hospital Funding Act or to dispose of real property of the Hospital.
6. Annually review insurance coverage, naming the JPC and respective members as additional insured's, as well as Sierra County, the Village of Williamsburg, the City of Elephant Butte, and the City of Truth or Consequences.
7. Approve any By-Laws of the Governing Board, and recommend to Sierra County Commission, City of Truth or Consequences, City of Elephant Butte, and the Village of Williamsburg, that the By-Laws become an addendum to the Joint Powers Agreement.
8. While the Hospital shall provide administrative support, it is recognized that all the Commission Managers also share in the responsibility of notification or sharing of information with their appointed Commissioners.
9. The Recording Secretary of the Governing Board shall send copies of the approved minutes of the Board each month to the JPC members to review. These minutes will be emailed if possible, or sent to his/her last known mailing address or fax number.

SIERRA VISTA HOSPITAL

10. The Recording Secretary of the Governing Board shall send copies of the approved Financial Highlights each month to the JPC members to review. These Financials will be emailed if possible, or sent to his/her last known mailing address or fax number.

11. The Joint Powers Commission shall comply with all applicable federal, state or local laws, rules, regulations or policies.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

Subject: Election of Officers

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

POLICY:

One member of the JPC shall be elected Chairperson and one member elected Vice-Chairperson. Each of the officers shall be elected at the annual meeting of the JPC in July, by and from among the Members to serve for a term of one year.

PROCEDURE:

1. The Chairperson and the Vice-Chairperson will be elected by a majority vote of the voting members.
2. The Chairperson duties shall include:
 - (a) Supervise JPC affairs overall.
 - (b) Preside at all meetings of the JPC.
 - (c) To coordinate with the Hospital CEO or designated person, the time and place for special JPC meetings.
 - (d) To cast the tie breaking vote on JPC actions.
 - (e) Keep the Vice-Chairperson up to date on JPC business.
 - (f) Annually the chairperson appoints the Recording Secretary.
3. The Vice-Chairperson duties shall include:
 - (a) To preside at the meeting of the JPC where the Chairperson is unavailable.
4. Any JPC officers can be removed by a two-thirds (2/3) vote of the total membership.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

Subject: Joint Powers Fiscal Agent

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

POLICY:

The Sierra County Government shall act as fiscal agent for the Joint Powers Commission.

PURPOSE:

1. To process RFPs for items that are not operations of the Hospital.
2. Prepare Documents authorizing issuance of Bonds, Mill levy's, assessments or other taxes.
3. The Sierra County Government will report to the Joint Powers Commission as necessary.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

Subject: Governing Board Appointments

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

POLICY:

The Joint Powers Commission shall establish a hospital board of directors, hereafter called the Governing Board.

PURPOSE:

The Governing Board shall exercise all powers and carry out all duties that the Hospital Funding Act may authorize to exercise or undertake by law.

PROCEDURE:

1. A total of nine (9) Sierra County full time residents shall be appointed as Governing Board Members, pursuant to NMSA 1978 Section 4-48B-10(A0 (1982) and using the Board Qualification Guidelines as shown in Exhibit A.

- (a) Sierra County shall appoint three (3) members.
- (b) The City of Truth or Consequences shall appoint three (3) members.
- (c) The City of Elephant Butte shall appoint two (2) members.
- (d) The Village of Williamsburg shall appoint one (1) member.

2. Terms of appointment shall not exceed three (3) years. The public entity making the initial appointment may reappoint a Board Member whose term has expired, for multiple terms.

3. Appointments shall be made in such a manner that the terms of not more than one-third of the members, or as near thereto as possible, expire on June 30 of each year.

4. It is understood that no employee of the Hospital may be appointed to the Governing Board.

5. Ideally individuals that are being considered for appointment should be knowledgeable of the responsibilities prior to appointment.

6. Before making an appointment, prospective Governing Board Members will attend an orientation at the Hospital.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

Subject: Membership

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

POLICY:

The Joint Powers Commission will establish a membership as outlined in the Joint Powers Agreement, Rev. July 15, 2009.

PROCEDURE:

The JPA outlines appointment in the following manner:

1. The total voting members of the JPC shall be established at twelve (12) members:

(a) Three (3) members will come from the Sierra County Commission.

(b) Three (3) members of the City of Truth or Consequences Commission.

(c) Three (3) members of the Elephant Butte City Council.

(d) Three (3) members of the Village of Williamsburg Board of Trustees.

(e) The remaining Commissioners and/or Trustees not appointed as voting members of the JPC by the Local Governing Body of the participating entities shall become alternate members of the JPC and may serve or vote in the absence of voting members. The alternate shall be the responsibility of the Local Governing Body whose voting member is absent.

(f) The Hospital Administrator, the Village Clerk of Williamsburg, the City Manager of Truth or Consequences, the Elephant Butte City Manager, and the Sierra County Manager shall be non-voting ex-officio members. They will serve as staff and provide technical assistance to the JPC.

(g) No employee of the Hospital shall be appointed to the Joint Powers Commission.

(h) Should a Sierra Vista Hospital employee be elected as a commissioner, that commission will not appoint the employee of Sierra Vista Hospital to the Joint Powers Commission, nor shall they be considered to serve as an alternate.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

SUBJECT: Mission Statement

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

MISSION STATEMENT:

- To maintain adequate hospital facilities.
- To avoid unnecessary duplication of expenditure of public funds for health care facilities and services pursuant to the Hospital Funding Act, NMSA 1978 4-48B-2.

JOINT POWERS COMMISSION
POLICIES AND PROCEDURES

Subject: Vision Statement

Original Policy Date: 11/28/2012

Review: 2019 KS 2020 KS 2021 TD

Approved By: Joint Powers Commission
7/29/21

Last Revised:

VISION STATEMENT:

- To provide appropriate and adequate hospital facilities for the sick of the county.
- To provide flexibility in financing construction, operation and maintenance of necessary hospital facilities.
- To minimize the cost of constructing new facilities and maintaining adequate hospital facilities.



Financial Analysis

June 30th, 2022

Days Cash on Hand for June 2022 are 167 (151 available)

Accounts Receivable Net days are 22

Accounts Payable days are 32

Hospital Excess Revenue over Expense

The Net Income for the month of June was (\$247,096) vs. a Budget Income of (\$68,622).

Hospital Gross Revenue for June was \$4,213,781 or \$61,299 more than budget. Patient Days were 79 – 30 less than May. RHC visits were 528 – 19 less than May, Outpatient Visits were 844 – 79 less than May, and ER visits were 748 – 9 less than May.

Revenue Deductions for June were \$2,247,604.

Other Operating Revenue was \$244,617 or \$14,170 less than budget.

Non-Operating Revenue was \$321,334 or \$142,971 more than budget due to State Capital Appropriation of \$180,000 for EMS.

Hospital Operating Expenses for June were \$2,341,368. Compared to Budget, expenses were over Budget by \$324,250. Contract Services were over budget by \$259,003 due to agency staffing.

EBITDA for June was \$191,231 vs. a Budget of \$307,389. YTD EBITDA is \$6,280,034 vs. a Budget of \$3,822,950.

The Bond Coverage Ratio in June was 255% vs. an expected ratio of 130%.

Sierra Vista Hospital
INCOME STATEMENT
June 30, 2022

	MONTH			YEAR TO DATE				
	Actual 6/30/22	Budget 6/30/22	Variance to Budget	Prior Year 6/30/21	Budget 6/30/22	Variance to Budget	Prior Year 6/30/21	Variance to Prior Year
	\$ 4,213,781	\$ 4,152,482	\$ 61,299	\$ 3,779,340	\$ 49,551,158	\$ 1,680,087	\$ 46,178,473	\$ 5,052,773
	\$ 1,934,982	\$ 1,959,830	(\$ 24,848)	\$ 739,729	\$ 23,449,901	\$ (1,846,828)	\$ 19,941,119	\$ 1,661,954
	\$ 180,600	\$ 170,991	\$ 9,609	\$ 275,780	\$ 2,050,500	\$ (546,081)	\$ 2,226,344	\$ (771,926)
	\$ 132,022	\$ 134,301	(\$ 2,280)	\$ 136,403	\$ 1,600,185	\$ (745,367)	\$ 793,751	\$ 61,067
	\$ 2,247,604	\$ 2,265,123	\$ (17,519)	\$ 1,151,911	\$ 27,100,585	\$ (3,138,276)	\$ 22,961,215	\$ 1,001,095
	\$ 471	\$ 0	\$ 471	\$ 2,252	\$ 204,951	\$ 8,690	\$ 225,728	\$ (12,087)
	\$ 1,966,649	\$ 1,887,359	\$ 79,289	\$ 2,629,681	\$ 22,655,524	\$ 4,827,053	\$ 23,442,986	\$ 4,039,592
	\$ 47%	\$ 45%	\$ 1%	\$ 70%	\$ 46%	\$ 8%	\$ 51%	\$ 3%
	\$ 244,617	\$ 258,787	(\$ 14,170)	\$ 195,600	\$ 2,975,590	\$ (918,839)	\$ 2,635,568	\$ (578,816)
	\$ 321,334	\$ 178,362	\$ 142,971	\$ 4,497,231	\$ 1,723,992	\$ 2,012,251	\$ 8,125,909	\$ (4,389,667)
	\$ 2,532,599	\$ 2,324,508	\$ 2,080,091	\$ 7,322,512	\$ 27,355,106	\$ 5,920,465	\$ 34,204,463	\$ (928,892)
	\$ 1,016,942	\$ 1,005,812	\$ 11,130	\$ 1,784,628	\$ 11,909,273	\$ 1,085,264	\$ 13,022,020	\$ (27,484)
	\$ 827,216	\$ 842,275	(\$ 15,059)	\$ 1,553,450	\$ 9,893,797	\$ 863,617	\$ 10,999,835	\$ (242,420)
	\$ 165,628	\$ 149,339	\$ 16,289	\$ 199,541	\$ 1,821,268	\$ 209,549	\$ 1,812,363	\$ 218,453
	\$ 24,098	\$ 14,198	\$ 9,900	\$ 31,637	\$ 194,208	\$ 12,098	\$ 209,823	\$ (3,517)
	\$ 191,130	\$ 180,841	\$ 10,288	\$ 120,497	\$ 1,859,691	\$ 90,827	\$ 1,673,097	\$ 277,421
	\$ 720,752	\$ 461,749	\$ 259,003	\$ 533,000	\$ 5,518,121	\$ 1,799,134	\$ 5,748,168	\$ 1,569,088
	\$ 178,417	\$ 169,478	\$ 8,939	\$ 141,269	\$ 1,854,636	\$ 280,466	\$ 1,773,621	\$ 361,482
	\$ 9,125	\$ 19,646	(\$ 10,521)	\$ 4,555	\$ 207,880	\$ (117,559)	\$ 85,484	\$ 4,838
	\$ 49,790	\$ 41,336	\$ 8,454	\$ 41,732	\$ 502,001	\$ (43,727)	\$ 512,851	\$ (54,577)
	\$ 63,485	\$ 48,808	\$ 14,677	\$ 65,100	\$ 588,490	\$ 134,440	\$ 547,714	\$ 175,217
	\$ 67,825	\$ 58,796	\$ 9,029	\$ 61,004	\$ 705,556	\$ 90,547	\$ 641,043	\$ 155,060
	\$ 43,903	\$ 30,652	\$ 13,251	\$ 310,570	\$ 386,507	\$ 143,988	\$ 676,421	\$ (145,925)
	\$ 2,341,368	\$ 2,017,118	\$ 324,250	\$ 3,062,355	\$ 23,532,156	\$ 3,463,381	\$ 24,680,417	\$ 2,315,120
	\$ 191,231	\$ 307,389	(\$ 116,159)	\$ 4,260,157	\$ 3,822,950	\$ 2,457,084	\$ 9,524,046	\$ (9,244,012)
	\$ 8%	\$ 13%	\$ (6%)	\$ 58%	\$ 14%	\$ 5%	\$ 28%	\$ (9%)
	\$ 309,965	\$ 263,329	\$ 46,636	\$ 367,078	\$ 3,159,948	\$ 327,569	\$ 3,285,681	\$ 201,856
	\$ 73,415	\$ 73,719	(\$ 304)	\$ 63,049	\$ 884,624	\$ 6,425	\$ 884,880	\$ 6,169
	\$ 54,948	\$ 36,964	\$ 15,984	\$ 45,632	\$ 464,951	\$ 98,144	\$ 447,423	\$ 120,673
	\$ 438,327	\$ 376,011	\$ 62,316	\$ 475,759	\$ 4,509,522	\$ 432,139	\$ 4,612,983	\$ 328,678
	\$ (247,096)	\$ (66,622)	\$ (178,475)	\$ 3,784,398	\$ (686,572)	\$ 2,024,945	\$ 4,911,063	\$ (9,572,690)
	\$ (10%)	\$ (3%)	\$ (7%)	\$ 52%	\$ (3%)	\$ 7%	\$ 14%	\$ (10%)

Sierra Vista Hospital
INCOME STATEMENT by Month
June 30, 2022

Description	6/30/2022	5/31/2022	4/30/2022	3/31/2022	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	Month Ending 7/31/2021
Revenues												
Gross Patient Revenue	\$ 4,213,781	\$ 4,711,436	\$ 4,225,491	\$ 4,116,284	\$ 3,575,083	\$ 4,257,015	\$ 4,185,011	\$ 4,427,493	\$ 4,346,694	\$ 4,179,687	\$ 4,614,742	\$ 4,378,529
Revenue Deductions	1,934,982	2,148,729	2,054,060	1,733,039	1,831,356	1,473,918	1,529,498	1,782,904	1,566,157	1,782,484	1,899,262	1,866,683
Contractual Allowances	180,600	77,177	107,657	52,445	124,185	30,998	147,779	88,057	74,595	151,690	211,136	258,100
Bad Debt	132,022	108,432	58,653	101,039	34,833	69,482	36,850	65,154	78,507	44,813	59,296	64,939
Other Deductions	\$ 2,247,604	\$ 2,394,357	\$ 2,230,370	\$ 1,887,374	\$ 1,990,374	\$ 1,574,398	\$ 1,734,126	\$ 1,936,115	\$ 1,719,259	\$ 1,978,988	\$ 2,169,694	\$ 2,189,721
Total Revenue Deductions	471	12	202,366	761	2,411	2,256	2,256	4,236	223	519	2,368	92
Other Patient Revenue	\$ 1,965,649	\$ 2,377,111	\$ 2,207,487	\$ 2,229,722	\$ 1,587,148	\$ 2,665,027	\$ 2,468,629	\$ 2,495,613	\$ 2,627,658	\$ 2,201,219	\$ 2,447,416	\$ 2,188,899
Net Patient Revenue	244,617	(764,593)	253,020	229,154	407,705	236,475	245,623	257,456	234,590	245,827	244,398	222,480
Other Operating Revenue	321,334	538,200	207,887	210,151	126,373	136,923	524,485	1,111,105	136,001	156,687	133,565	133,531
Non-Operating Revenue	\$ 2,532,599	\$ 2,150,719	\$ 2,668,394	\$ 2,669,027	\$ 2,321,225	\$ 3,058,426	\$ 3,238,738	\$ 3,864,374	\$ 2,998,249	\$ 2,603,732	\$ 2,825,378	\$ 2,548,910
Total Operating Revenue	\$1,016,942	\$1,075,424	\$1,130,204	\$1,071,947	\$1,090,915	\$1,187,631	\$1,115,403	\$1,062,747	\$1,190,167	\$1,083,081	\$1,010,393	\$955,681
Expenses												
Salaries & Benefits	827,216	883,393	841,508	884,152	935,149	994,277	933,787	897,931	904,453	904,049	849,049	811,543
Benefits	165,628	172,534	251,025	174,881	150,964	184,486	168,877	148,603	185,508	164,910	140,321	123,079
Other Salary & Benefit Expense	24,098	19,497	37,871	12,915	4,802	8,868	12,739	16,213	10,207	13,214	21,024	25,059
Supplies	191,130	123,361	137,324	186,932	145,782	135,106	180,104	192,722	203,136	158,083	156,134	140,705
Contract Services	720,752	820,249	797,908	713,877	581,223	533,176	590,882	579,918	489,167	546,796	423,407	519,901
Professional Fees	178,417	180,370	178,417	180,370	174,511	180,370	180,370	178,580	180,370	176,796	176,122	170,411
Leases/Rentals	9,125	4,921	9,571	11,210	3,103	6,377	12,959	7,323	8,575	4,667	9,449	3,044
Utilities	49,790	48,261	36,822	30,623	32,989	32,182	33,143	32,255	44,155	30,910	43,942	43,203
Repairs / Maintenance	63,485	60,516	41,785	56,795	94,507	48,475	47,157	96,695	44,792	58,542	58,903	51,279
Insurance	67,825	68,149	68,351	67,827	68,149	70,297	69,939	39,655	68,910	68,546	69,580	68,875
Other Operating Expenses	43,903	46,048	40,398	36,002	33,489	43,145	92,642	34,089	37,067	29,879	52,162	41,672
Total Operating Expenses	\$2,341,368	\$2,427,199	\$2,440,778	\$2,355,583	\$2,224,667	\$2,236,758	\$2,322,599	\$2,223,984	\$2,266,338	\$2,157,300	\$2,000,293	\$1,996,770
EBITDA	\$191,231	\$227,616	\$227,616	\$913,444	(\$103,442)	\$821,667	\$916,139	\$1,640,190	\$731,911	\$446,432	\$825,285	\$646,740
EBITDA Margin	8%	13%	9%	12%	-5%	27%	28%	42%	24%	17%	19%	21%
Non - Operating Expenses	\$309,965	\$290,430	\$290,430	\$289,899	\$288,723	\$288,751	\$289,084	\$288,362	\$288,341	\$312,727	\$275,153	\$275,653
Depreciation and Amortization	73,415	75,591	75,735	73,442	73,451	73,460	73,469	75,914	73,487	73,486	76,073	73,514
Interest	54,948	64,937	42,004	47,582	44,305	47,309	51,431	41,521	55,051	44,271	43,288	46,448
Tax/Other	\$436,327	\$410,958	\$408,169	\$410,923	\$406,479	\$409,521	\$413,984	\$405,798	\$416,879	\$430,493	\$394,515	\$395,613
Total Non Operating Expenses	(\$247,096)	(\$247,537)	(\$247,537)	(\$247,479)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)
NET INCOME (LOSS)	(\$247,096)	(\$247,537)	(\$247,537)	(\$247,479)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)	(\$249,921)
Net Income Margin	(10%)	(12%)	(12%)	(10%)	(12%)	(13%)	(16%)	(32%)	(11%)	(22%)	(25%)	(28%)

Sierra Vista Hospital
TWELVE MONTH INCOME STATEMENT
June 30, 2022

Description	6/30/2022	5/31/2022	4/30/2022	3/31/2022	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021
Revenues												
Gross Patient Revenue	\$ 4,213,781	\$ 4,711,436	\$ 4,225,491	\$ 4,116,284	\$ 3,575,083	\$ 4,257,015	\$ 4,185,011	\$ 4,427,493	\$ 4,346,694	\$ 4,179,687	\$ 4,614,742	\$ 4,378,529
Revenue Deductions	1,934,982	2,148,729	2,054,060	1,733,039	1,831,356	1,473,918	1,529,498	1,782,904	1,566,157	1,782,484	1,899,262	1,866,683
Contractual Allowances	180,600	77,177	107,657	52,445	124,185	30,998	147,779	88,057	74,595	151,690	211,136	258,100
Bad Debt	132,022	108,432	58,653	101,839	34,833	69,482	36,850	65,154	78,507	44,813	59,296	64,939
Other Deductions	\$ 2,247,604	\$ 2,334,337	\$ 2,220,370	\$ 1,887,323	\$ 1,990,374	\$ 1,574,398	\$ 1,714,126	\$ 1,936,115	\$ 1,719,259	\$ 1,978,988	\$ 2,169,694	\$ 2,189,721
Total Revenue Deductions	471	12	202,366	761	2,439	2,411	(2,256)	4,236	223	519	2,368	92
Other Patient Revenue	\$ 1,966,649	\$ 2,377,111	\$ 2,207,487	\$ 2,229,722	\$ 1,587,148	\$ 2,685,027	\$ 2,468,629	\$ 2,495,613	\$ 2,627,658	\$ 2,201,219	\$ 2,447,416	\$ 2,188,899
Net Patient Revenue	46.7%	(764,593)	253,020	229,154	407,705	236,475	245,623	257,456	234,590	245,827	244,398	222,480
Gross to Net %	321,334	538,200	207,887	210,151	126,373	136,923	524,485	1,111,105	136,001	156,687	133,565	133,531
Other Operating Revenue	\$ 2,532,599	\$ 2,150,719	\$ 2,668,394	\$ 2,669,027	\$ 2,121,225	\$ 3,058,426	\$ 3,238,738	\$ 3,864,174	\$ 2,998,249	\$ 2,603,732	\$ 2,825,379	\$ 2,544,910
Non-Operating Revenue												
Total Operating Revenue	1,016,942	1,075,424	1,130,204	1,071,947	1,090,915	1,187,631	1,115,403	1,062,747	1,190,167	1,083,081	1,010,393	959,681
Expenses												
Salaries & Benefits	827,216	883,393	841,508	884,152	935,149	994,277	933,787	897,931	994,453	904,957	849,049	811,543
Salaries	165,628	172,534	251,025	174,881	150,964	184,486	168,877	148,603	185,508	164,910	140,321	123,079
Benefits	24,098	19,497	37,671	12,915	4,802	8,868	12,739	16,213	10,207	13,214	21,024	25,059
Other Salary & Benefit Expense	191,130	123,361	137,324	186,932	145,782	135,106	180,104	192,722	203,136	158,083	156,134	140,705
Supplies	720,752	820,249	797,908	713,877	581,223	533,176	590,882	579,918	489,167	546,796	423,407	519,901
Contract Services	178,417	180,370	178,417	180,370	174,511	180,370	180,370	178,580	180,370	176,122	176,122	170,411
Professional Fees	9,125	4,921	9,571	11,210	3,103	6,377	12,959	7,323	8,575	4,667	9,449	3,044
Leases/Rentals	49,790	48,261	36,822	30,623	32,989	32,182	33,143	32,255	44,155	30,910	43,942	43,203
Utilities	63,485	60,516	41,785	56,795	94,507	48,475	47,157	96,695	44,792	58,542	58,903	51,279
Repairs / Maintenance	68,149	68,149	68,351	67,827	68,149	70,297	69,939	39,655	68,910	68,546	69,580	68,875
Insurance	43,903	46,048	40,398	36,002	33,489	43,145	92,642	34,089	37,067	29,879	52,162	41,672
Other Operating Expenses	\$2,341,368	\$2,427,299	\$2,440,778	\$2,355,583	\$2,224,667	\$2,236,758	\$2,322,599	\$2,223,984	\$2,266,338	\$2,157,300	\$2,000,093	\$1,998,770
Total Operating Expenses	\$191,231	(\$276,579)	\$227,616	\$313,444	(\$103,442)	\$821,667	\$916,139	\$1,640,190	\$731,911	\$446,432	\$825,285	\$546,140
EBITDA	7.6%	(13%)	9%	12%	(5%)	27%	28%	42%	24%	17%	29%	21%
EBITDA Margin												
Non - Operating Expenses												
Depreciation and Amortization	309,965	290,430	290,430	289,899	288,723	288,751	289,084	288,362	288,341	312,727	275,153	275,653
Interest	73,415	75,591	75,735	73,442	73,451	73,460	73,469	75,914	73,487	73,496	76,073	73,514
Tax/Other	54,948	44,937	42,004	47,582	44,305	47,309	51,431	41,521	55,051	44,271	43,288	46,448
Total Non Operating Expenses	\$438,327	\$410,958	\$408,169	\$410,923	\$406,479	\$409,521	\$413,984	\$405,798	\$416,879	\$430,493	\$394,515	\$395,615
NET INCOME (LOSS)	(\$247,096)	(\$687,537)	(\$180,554)	(\$97,479)	(\$509,921)	\$412,147	\$502,154	\$1,234,392	\$315,032	\$15,939	\$430,771	\$150,525
Net Income Margin	(9.8%)	(32%)	(7%)	(4%)	(24%)	13%	16%	32%	11%	1%	15%	6%

Sierra Vista Hospital
BALANCE SHEET
June 30, 2022

June 30, 2022 (Unaudited)	DESCRIPTION	June 30, 2021
	Assets	
	Current Assets	
\$ 11,856,113	Cash and Liquid Capital	\$ 11,438,882
\$ 536,890	US Bank Clearing	\$ 161,510
\$ 12,393,003	Total Cash	\$ 11,600,392
\$ 5,391,266	Accounts Receivable -- Gross	\$ 5,074,298
\$ 3,689,594	Contractual Allowance	\$ 3,667,639
\$ 1,701,672	Total Accounts Receivable, Net of Allowance	\$ 1,406,659
\$ 836,550	Other Receivables	\$ 1,212,840
\$ 596,544	Inventory	\$ 477,190
\$ 183,210	Prepaid Expense	\$ 76,050
\$ 15,710,979	Total Current Assets	\$ 14,773,131
	Long Term Assets	
\$ 53,822,297	Fixed Assets	\$ 53,265,499
\$ 15,063,598	Accumulated Depreciation	\$ 11,576,081
\$ 954,129	Construction in Progress	\$ -
\$ 39,712,828	Total Fixed Assets, Net of Depreciation	\$ 41,689,418
\$ 39,712,828	Total Long Term Assets	\$ 41,689,418
\$ 3,547,883	New Hospital Loan	\$ 2,081,543
\$ 58,971,690	Total Assets	\$ 58,544,092
	Liabilities & Equity	
	Current Liabilities	
\$ 1,242,814	Account Payable	\$ 972,524
\$ 1,221,498	Interest Payable	\$ 298,724
\$ 48,661	Accrued Taxes	\$ 45,327
\$ 842,615	Accrued Payroll and Related	\$ 780,188
\$ (50,000)	Cost Report Settlement	\$ 2,011,460
\$ 3,305,589	Total Current Liabilities	\$ 4,108,223
	Long term Liabilities	
\$ 25,984,657	Long Term Notes Payable	\$ 26,032,239
\$ 25,984,657	Total Long Term Liabilities	\$ 26,032,239
\$ 426,432	Unapplied Liabilities	\$ 403,457
\$ 326,293	Capital Equipment Lease	\$ 409,826
\$ 30,042,970	Total Liabilities	\$ 30,953,745
\$ 29,175,816	Retained Earnings	\$ 23,805,949
\$ (247,056)	Net Income	\$ 3,784,398
\$ 58,971,690	Total Liabilities and Equity	\$ 58,544,092

Sierra Vista Hospital
BALANCE SHEET by Month
June 30, 2022

ASSET	6/30/2022	5/31/2022	4/30/2022	3/31/2022	2/28/2022	1/31/2022	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	Month Ending 7/31/2021
Current Assets												
Cash and Liquid Capital	11,856,113	11,859,526	12,194,653	12,505,182	12,980,332	12,879,447	12,654,626	12,147,111	11,308,165	11,080,065	10,848,616	10,387,505
US Bank Clearing	536,890	152,082	181,145	18,377	87,380	301,358	105,448	124,004	167,739	243,122	135,981	188,478
Total Cash	\$12,393,003	\$12,011,608	\$12,375,798	\$12,523,558	\$13,067,711	\$13,180,805	\$12,760,073	\$12,281,116	\$11,475,904	\$11,323,187	\$10,984,596	\$10,575,983
Accounts Receivable - Gross	5,391,266	5,814,526	5,448,656	5,386,221	5,520,235	5,818,572	5,605,494	6,019,847	5,705,397	5,571,455	5,447,644	5,169,502
Contractual Allowance	3,689,594	3,809,644	3,504,848	3,359,094	3,296,149	3,362,549	3,549,089	3,847,618	4,017,255	3,918,684	3,730,853	3,672,851
Total Accounts Receivable, Net of Allowance	\$ 1,701,672	\$ 2,004,882	\$ 1,943,808	\$ 2,027,127	\$ 2,224,086	\$ 2,456,023	\$ 2,056,405	\$ 2,172,229	\$ 1,688,442	\$ 1,652,760	\$ 1,716,791	\$ 1,496,651
Other Receivables	836,550	1,500,080	1,774,522	1,687,149	1,836,239	1,335,679	1,852,062	1,726,407	1,473,971	1,250,346	1,378,805	1,502,679
Inventory	596,544	578,411	578,411	575,838	558,917	558,917	527,634	503,672	565,895	485,848	514,727	503,294
Prepaid Expense	183,210	158,850	212,908	278,436	352,003	430,224	497,791	557,946	622,314	619,367	695,057	740,136
Total Current Assets	\$15,710,979	\$16,278,577	\$16,885,447	\$17,092,108	\$18,023,466	\$17,961,648	\$17,693,965	\$17,241,369	\$15,826,226	\$15,331,508	\$15,289,976	\$14,818,743
Long Term Assets												
Fixed Assets	53,822,297	53,811,509	53,809,374	53,805,896	53,677,822	53,494,698	53,446,980	53,437,453	53,429,720	53,429,720	53,429,720	53,449,489
Accumulated Depreciation	15,063,598	14,753,633	14,463,203	14,172,774	13,882,875	13,594,152	13,305,401	13,016,317	12,727,954	12,439,613	12,126,887	11,851,734
Construction In Progress	954,129	954,129	775,646	775,646	377,054	375,283	194,954	194,954	194,954	52,070	32,920	0
Total Fixed Assets, Net of Depreciation	\$ 39,712,828	\$ 40,012,005	\$ 40,121,817	\$ 40,408,769	\$ 40,172,002	\$ 40,275,829	\$ 40,336,534	\$ 40,616,091	\$ 40,904,453	\$ 41,042,177	\$ 41,335,752	\$ 41,497,765
Total Long Term Assets	\$ 39,712,828	\$ 40,012,005	\$ 40,121,817	\$ 40,408,769	\$ 40,172,002	\$ 40,275,829	\$ 40,336,534	\$ 40,616,091	\$ 40,904,453	\$ 41,042,177	\$ 41,335,752	\$ 41,497,765
New Hospital Loan	\$ 3,547,883	\$ 3,425,860	\$ 3,303,740	\$ 3,181,530	\$ 3,059,306	\$ 2,937,081	\$ 2,814,860	\$ 2,692,642	\$ 2,448,197	\$ 2,325,980	\$ 2,203,755	\$ 2,081,543
Total Assets	\$ 58,971,690	\$ 59,716,441	\$ 60,311,004	\$ 60,682,407	\$ 61,254,773	\$ 61,174,558	\$ 60,845,359	\$ 60,550,102	\$ 59,178,877	\$ 58,699,664	\$ 58,829,483	\$ 58,398,051
Liabilities & Equity												
Current Liabilities												
Account Payable	1,242,814	1,731,559	944,393	987,286	1,203,710	1,053,663	868,046	1,129,321	1,096,830	811,597	887,828	929,538
Interest Payable	1,221,498	1,144,601	1,067,703	990,805	913,682	836,784	759,886	682,988	606,091	529,418	452,520	375,622
Accrued Taxes	48,661	40,039	40,066	46,000	44,000	47,000	51,000	41,000	54,000	44,000	44,000	46,363
Accrued Payroll and Related	842,615	895,815	824,245	839,253	746,848	692,439	1,013,664	827,656	796,233	756,154	694,225	578,025
Cost Report Settlement	-50,000	66,640	874,294	1,066,171	1,429,410	1,170,277	1,133,626	1,340,342	1,433,805	1,612,136	1,767,845	1,906,257
Total Current Liabilities	\$3,305,589	\$3,878,654	\$3,770,700	\$3,929,514	\$4,337,650	\$3,800,164	\$3,826,222	\$3,991,307	\$3,986,958	\$3,753,305	\$3,946,418	\$3,835,806
Long term Liabilities												
Long Term Notes Payable	25,984,657	25,988,622	25,992,587	25,996,552	26,000,517	26,004,483	26,008,448	26,012,413	26,016,378	26,020,343	26,024,309	26,028,274
Total Long Term Liabilities	\$25,984,657	\$25,988,622	\$25,992,587	\$25,996,552	\$26,000,517	\$26,004,483	\$26,008,448	\$26,012,413	\$26,016,378	\$26,020,343	\$26,024,309	\$26,028,274
Unapplied Liabilities	426,432	345,340	358,562	348,983	343,680	351,787	403,039	439,225	285,306	349,170	396,215	384,890
Capital Equipment Lease	326,293	328,009	345,801	363,450	365,139	366,818	368,489	370,150	387,620	389,263	390,898	408,209
Total Liabilities	\$30,047,970	\$30,540,625	\$30,447,650	\$30,698,500	\$31,046,987	\$30,523,251	\$30,606,198	\$30,813,095	\$30,676,262	\$30,512,082	\$30,657,840	\$30,657,179
Retained Earnings	\$25,175,816	\$29,863,354	\$30,043,907	\$30,141,386	\$30,717,707	\$30,239,161	\$29,737,006	\$28,502,615	\$28,187,582	\$28,171,643	\$27,740,872	\$27,590,347
Net Income	(\$247,096)	(\$687,537)	(\$180,554)	(\$97,479)	(\$509,921)	\$412,147	\$502,154	\$1,234,392	\$315,032	\$15,939	\$430,771	\$150,525
Total Liabilities and Equity	\$58,971,690	\$59,716,441	\$60,311,004	\$60,682,407	\$61,254,773	\$61,174,558	\$60,845,359	\$60,550,102	\$59,178,877	\$58,699,664	\$58,829,483	\$58,398,051



STATE OF NEW MEXICO
JOINT POWERS COMMISSION AND GOVERNING BOARD
OF SIERRA VISTA HOSPITAL

Resolution No. 22-110

RE: July 26, 2022 4th Quarter financial report

WHEREAS the official meetings for the review of monthly financials was duly advertised and held monthly on May 24, 2022 to review April 2022, June 28, 2022 to review May 2022 and July 26, 2022 to review June 2022. In compliance with the state open meetings act, and,

WHEREAS it is the majority opinion of these Boards that the April, May, and June financial reports are accepted as presented.

NOW, THEREFORE, BE IT RESOLVED that the Governing Boards of Sierra Vista Hospital, State of New Mexico hereby approves the 4th quarter financial report herein above described.

RESOLVED, in session this 26th day of July 2022.

THE SIERRA VISTA HOSPITAL GOVERNING BOARD:



Chairperson, Governing Board



Secretary, Governing Board

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

THE JOINT POWERS COMMISSION:

Chairperson, Joint Powers Commission

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

**INCOME STATEMENT
FY22 BUDGET**

Original Budget Adjustment

DESCRIPTION		
Gross Patient Revenue	\$ 49,551,158	
Revenue Deductions		
Contractual Allowances	23,449,901	
Bad Debt	2,050,500	
Other Deductions	1,600,185	
Total Revenue Deductions	\$ 27,100,585	
Other Patient Revenue	204,951	
Net Patient Revenue	\$ 22,655,524	\$ 4,000,000
	45.7%	
Other Operating Revenue	2,975,590	
Non-Operating Revenue	1,723,992	
Total Operating Revenue	\$ 27,355,106	\$ 4,000,000
Expenses		
Salaries & Benefits	\$11,909,273	
Salaries	9,893,797	1,000,000
Benefits	1,821,268	
Other Salary & Benefit Expense	194,208	
Supplies	1,859,691	150,000
Contract Services	5,518,121	2,000,000
Professional Fees	1,854,636	
Leases/Rentals	207,880	
Utilities	502,001	
Repairs / Maintenance	588,490	150,000
Insurance	705,556	100,000
Other Operating Expenses	386,507	150,000
Total Operating Expenses	\$23,532,156	\$3,550,000
EBITDA	\$3,822,950	(\$3,550,000)
EBITDA Margin	14.0%	
Non - Operating Expenses		
Depreciation and Amortization	3,159,948	350,000
Interest	884,624	
Tax/Other	464,951	100,000
Total Non Operating Expense	\$4,509,522	\$450,000
NET INCOME (LOSS)	(\$686,572)	\$ -
Net Income Margin	(2.5%)	



**STATE OF NEW MEXICO
JOINT POWERS COMMISSION AND GOVERNING BOARD
OF SIERRA VISTA HOSPITAL**

Resolution No. 22-103

RE: Budget Variance Revision 2022

WHEREAS, the Governing Body of Sierra Vista Hospital, State of New Mexico has reviewed the Budget Variance for 2022 and needs to adjust said budget

WHEREAS, said budget was adjusted based on need and through cooperation with all user departments, elected officials, medical staff, and department supervisors, and,

WHEREAS the official meetings for the review of said documents duly advertised and held on July 26, 2022. In compliance with the state open meetings act, and,

NOW, THEREFORE, BE IT RESOLVED that the Governing Boards of Sierra Vista Hospital, State of New Mexico hereby adopts the budget adjustment herein above described and attached and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

RESOLVED, in session this 26th day of July 2022.

THE SIERRA VISTA HOSPITAL GOVERNING BOARD:



Chairperson, Governing Board

Secretary, Governing Board

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

THE JOINT POWERS COMMISSION:

Chairperson, Joint Powers Commission

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

Description	FY22 Actual	FY23 Proposed Budget
Revenues		
Gross Patient Revenue	\$ 51,231,246	\$ 54,645,414
Revenue Deductions		
Contractual Allowances	21,603,073	22,959,977
Bad Debt	1,504,418	1,586,079
Other Deductions	854,818	710,254
Total Revenue Deductions	\$ 23,962,309	\$ 25,256,309
Other Patient Revenue	213,641	213,838
Net Patient Revenue	\$ 27,482,578	\$ 29,602,943
Gross to Net %	54%	54%
Other Operating Revenue	2,056,752	2,451,556
Non-Operating Revenue	3,736,242	2,071,207
Total Operating Revenue	\$ 33,275,572	\$ 34,125,706
Expenses		
Salaries & Benefits	\$12,994,537	\$14,116,929
Salaries	10,757,415	11,832,639
Benefits	2,030,816	2,057,762
Other Salary & Benefit Expense	206,306	226,528
Supplies	1,950,518	2,261,654
Contract Services	7,317,256	8,321,857
Professional Fees	2,135,102	2,526,579
Leases/Rentals	90,322	90,961
Utilities	458,274	432,268
Repairs / Maintenance	722,931	638,744
Insurance	796,103	902,623
Other Operating Expenses	530,495	448,345
Total Operating Expenses	\$26,995,538	\$29,739,959
EBITDA	\$6,280,034	\$4,385,747
EBITDA Margin	19%	13%
Non - Operating Expenses		
Depreciation and Amortization	\$3,487,517	\$3,464,547
Interest	891,049	890,452
Tax/Other	563,095	555,853
Total Non Operating Expenses	\$4,941,661	\$4,910,851
NET INCOME (LOSS)	\$1,338,373	(\$525,104)
Net Income Margin	4%	(2%)



STATE OF NEW MEXICO
JOINT POWERS COMMISSION AND GOVERNING BOARD
OF SIERRA VISTA HOSPITAL

Resolution No. 22-104

RE: Final Budget for Fiscal Year 07/01/2022 to 06/30/2023

WHEREAS the Governing Body of Sierra Vista Hospital, State of New Mexico has developed a budget for Fiscal Year 2022/2023, and,

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, elected officials, medical staff, and department supervisors, and,

WHEREAS the official meetings for the review of said documents duly advertised and held on July 26, 2022 in compliance with the state open meetings act, and,

WHEREAS unaudited cash balance as of June 30, 2022 is \$13,092,317 and,

WHEREAS it is the majority opinion of these Boards that the proposed budget meets the requirements as currently determined for Fiscal Year 2022/2023.

NOW, THERERFORE, BE IT RESOLVED that the Governing Boards of Sierra Vista Hospital, State of New Mexico hereby adopts the budget herein above described and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

RESOLVED, in session this 26th day of July 2022.

THE SIERRA VISTA HOSPITAL GOVERNING BOARD:



Chairperson, Governing Board



Secretary, Governing Board

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

THE JOINT POWERS COMMISSION:

Chairperson, Joint Powers Commission

Notary Public _____

State of New Mexico
Notary Bond Filed with Secretary of State
My commission Expires: _____

Asset No.	Description	Life	Purchase Date	Purchase Price
3	Cytoscope	10	02/01/91	3,829.25
35	Colposcope (Used Donated)	3	11/07/07	7,500.00
64	Cardinal Hlth (I-Stat Analyzr)	5	08/09/09	9,574.39
69	Security Select Camera System	5	10/09/09	7,234.20
82	Philips Medical (HeartStart MRx monitor/defib)	5	06/30/10	8,450.73
87	GE Healthcare (Mac 5500 EKG)	5	06/30/10	12,600.00
114	Telephone System	10	05/31/12	69,284.05
121	GE Healthcare (Portable Xray)	7	06/30/12	52,074.90
150	Philips Lease - C-Arm	7	09/30/14	78,503.60
163	EVIDENT (10% Sysmex Interface)	5	09/30/15	540.00
164	EVIDENT (10% MP-EMR Interface)	5	09/30/15	900.00
170	EVIDENT (90% Interface-Sysmex XN-2000)	5	11/30/15	4,860.00
201	Millenium Comm- Copper/Fiber	5	12/01/15	9,544.48
212	Millenium - Phone Cabline/Equip/Labor-New ER	5	12/01/15	6,986.66
199	PCM-(Tiger Dir) Acer PC's	5	12/01/15	15,819.00
202	PCM-(Tiger Dir) Acer Laptops	5	12/01/15	9,435.00
209	ANM-Cabling Data Drops-New ER	5	12/01/15	17,465.44
211	ANM - Cabling Materials & Installation-Mechanical Room	5	12/01/15	7,220.65
215	CDW Gov - Ergotron SV Sit/Stand Vertical Lift	5	12/01/15	5,204.00
203	Cardinal Hlth - Clinic Modular-Wall Mount Diagn System	5	12/01/15	9,160.16
210	CallinMedEquip - Exam Tables	5	12/01/15	7,372.11
174	Novarad (PACS System)	5	03/31/16	68,139.00
175	Philips (Holter Monitors)	5	03/31/16	13,262.49
223	Stryker (Arthroscope/Lower)	5	09/30/16	127,322.55
240	Gastroscope-Olympus (OR)	3	07/26/18	21,500.00
			Total	573,982.66



SIERRA VISTA HOSPITAL 69
800 E 9TH AVENUE
TRUTH OR CONSEQ NM 87901-1961

NCDSL
MCM

ACCOUNT STATEMENT
JUNE 1, 2022 - JUNE 30, 2022

Account number:
7KS-00379
Page 1 of 5

ACCOUNT VALUE SUMMARY

	THIS PERIOD	THIS YEAR
Beginning account value	\$6,001,047.21	\$0.00
Deposits	0.00	6,000,000.00
Taxable Income	6.97	59.20
Change in asset value	3,780.00	4,774.98
Ending account value	\$6,004,834.18	\$6,004,834.18
Estimated annualized income		\$0.00

Please see "About Your Statement" on page 2 for further information.

YOUR MESSAGE BOARD

RBC Clearing & Custody offers you the ability to automatically sweep un-invested cash from your account into a variety of competitive options. For more details on the Automated Cash Sweep product offerings and eligibility, view the newly added "Cash Sweep Program Overview" on our public website at: <https://www.rbcclearingandcustody.com/en-us/legal/>

Whether you want to build, preserve, enjoy, or share your hard-earned wealth, we're here to help. For questions about your account, please contact your financial professional, who will be happy to assist you.

YOUR INFORMATION
Government Account

Your Financial Professional
Moreton Capital Markets
101 S 200 E, Ste 300
Salt Lake City UT 84111
Telephone: (801) 535-3650
Fax: (801) 869-4205
E-mail: team@moretoncm.com

ARTICLE 1

NAME LOCATION, VISION AND MISSION

1.1. *Name, Vision and Mission.* The name of the Hospital is SIERRA VISTA HOSPITAL (the "Hospital). The vision of the Hospital is to be a trusted partner providing a modern, sustainable Healthcare system that is a beacon of hope on the hill for all. Sierra Vista Hospital is committed to provide the highest quality care in the most cost-efficient manner, respecting the dignity of the individual, providing for the well-being of the community and serving the needs of all people. Our mission: Sierra Vista Hospital is a community owned resource that strives to meet the healthcare needs of Sierra County through the provision of health services, leadership and collaboration.

1.2. *Principal Office.* The principal office of the Hospital shall be located in the City of Truth or Consequences, County of Sierra, State of New Mexico.

1.3. *Joint Powers Commission.* The Hospital exists by virtue of a Joint Powers Agreement (JPA) between the County of Sierra, City of Truth or Consequences, the Village of Williamsburg, and the City of Elephant Butte and by which the Joint Powers Commission (JPC) exercises fiscal oversight of the Hospital.

1.4. *Control.* Control of the fiscal oversight of the Hospital is vested in the Joint Powers Commission (the "JPC"). (JPA Section 2.1)

1.5. *Operating Philosophy.* While providing or supporting the provision of patient-centered, high quality, cost effective hospital services, and sound management requires the Hospital to obtain payment for services from those patients financially capable of paying for services, the Hospital is committed to the provision of charitable and reduced cost services to patients financially incapable of paying the full cost of such care. All services provided must be consistent with the patient's needs, the system's financial and human resources, and the Community's ability to support such services.

ARTICLE 2

HOSPITAL GOVERNING BOARD

2.1. *Number, Qualifications and Tenure.* The number of Members of the Governing Board shall be nine (9). Three (3) of the Members shall be appointed by the City of Truth or Consequences

Commission (the "City), three (3) by the Sierra County Commissions of Sierra County (the "County"), two (2) by the City of Elephant Butte ("Elephant Butte") and one (1) Member shall be appointed by the Board of Trustees of the Village of Williamsburg (the "Village"). Each Member shall be appointed to serve until June 30th of the third year following their appointment. Selection of Members shall be made from residents of Sierra County capable of bringing diverse experience to the Hospital Governing Board in order to effectively fulfill the Board's responsibilities. The County Manager of Sierra County, the City Manager of T or C, Clerk of the Village of Williamsburg, the City Manager of Elephant Butte and the Administrator of the Hospital shall serve as ex-officio Members of the Board. Ex-officio Members of the Governing Board shall not have voting privileges. Notwithstanding the above, each of the four (4) Governmental members of the Joint Powers Commission shall have the right to appoint a person as a voting member of the Governing Board who, by his or her office, would otherwise be an Ex-Officio member of either the Governing Board or Joint Powers Commission. Upon such an occurrence, the former Ex-Officio member shall no longer serve as an Ex-Officio member of the Governing Board or Joint Powers Commission.

2.2. *Resignations.* Any Member may resign at any time by submitting a resignation, in writing, to the Hospital Governing Board and to the public entity, which appointed the Member. The resignation shall become effective upon its acceptance by the appointing public entity.

2.3. *Removal of Member.* After a Member has been appointed, none of the members of the Hospital Board shall be removed except for cause specified in a written charge and after a full public hearing on the charge (Open Meetings Act (H)(3)). The causes shall be failure to fulfill their duties as described by the Bylaws of Sierra Vista Hospital, breach of confidentiality, falsifying conflict of interest declaration, or attendance that falls below that which has been set forth in Section 2.12 of the Hospital Bylaws. (JPA 2009, Sec.3, 3.1.b.) The hearing will be conducted in accordance with Governing Board Policy# 4.5 (a-e) as established by the Board. Once it has been determined that a member should be removed, a letter shall be sent to the appointing entity requesting action and replacement.

2.4. *Vacancy.* Any vacancy on the Hospital Governing Board shall be filled by the public entity which appointed the Member whose position is being filled. If the vacancy exists by virtue of the expiration of the Member's term, the provision of Section 2.1 shall govern the appointment of the replacement. If the vacancy exists by virtue of a resignation or removal, the replacement will serve for the duration of the term of the Member whose position is being filled.

2.5. *Compensation.* The Board Members shall not receive compensation for their services as a Member of the Board; except that the Hospital shall pay for expenses incurred by Members in connection with the performance of their duties to the extent permitted by applicable law. Nothing contained in these Bylaws shall be construed to preclude any Member from serving the Hospital in any other capacity or receiving compensation for any such services.

2.6. *Management and General Powers.* Legal responsibility for the overall conduct and management of the affairs and the property of the Hospital shall be vested in the Hospital Governing Board (also referred to in these Bylaws as the Board). The Governing Board is responsible for all services provided in the organization including contracted services. The members shall act only as a Board and individual Members shall have no power as such. The Hospital Governing Board shall constitute the governing body and policy-making body of the Hospital, and shall have and exercise the following powers, together with all other powers necessary or beneficial in discharging such responsibility.

- (a) Define the Hospital's purposes, mission, vision, goals, objectives and policies.
- (b) Consider and approve the annual operating and capital expenditure budgets for the Hospital subject to approval by the Joint Powers Commission.
- (c) Provide oversight for adequate financing of operations by ensuring sufficient revenues, and by enforcing appropriate controls over expenditures.
- (d) Oversee and approve purchases and acquisitions, leases, contracts, distribution of major assets, including, but not limited to, facilities and equipment, which have been recommended by the Hospital Administration and have a value or cost in excess of twenty thousand dollars (\$20,000).
- (e) To acquire and dispose of personal property for Sierra Vista Hospital on behalf of the JPC, to furnish, equip and improve said hospital and grounds. (JPA Section 3.1)
- (f) Enter into contracts, including contracts for professional services pursuant to the New Mexico Procurement Code for licensed health care professionals who are or shall become members of the Medical Staff, hospital administrators, financial administrators and hospital management companies and commercial contracts involving expenditures of

twenty thousand dollars or more in a lump sum or annual aggregate. Commercial contracts involving lesser amounts may be executed by the CEO without Board approval provided that all such contracts are reported to the Board. CEO shall also have the authority to execute such contracts as have been approved by the Board. (JPA Section 3.1)

The Board shall approve new positions to the Hospital and shall consider the impact on the budget in its deliberations.

(g) Require annual management reviews of selected indicators to ensure that contracted services, including joint ventures or shared services provide services that are safe and effective and that comply with applicable standards. The Governing Board is responsible for services furnished in the hospital whether or not they are furnished under contract. The organization must evaluate and select contracted or noncontracted services based on their ability to supply products and/or services in accordance with the organization's requirements. Criteria for the selection and evaluation of those services shall be established. The criteria for selection will include the requirement that the contracted entity provide the products/services in a safe and effective manner and comply with applicable standards.

(h) Adopt and periodically review a strategic plan for the orderly development of the Hospital's programs, services and physical facilities.

(i) Enforce the Conflict of interest Policy specified in Article 3, Section 3.1 herein.

(j) Provide oversight of the Hospital's compliance program. The Compliance Officer shall provide an update of the compliance program's activities and current issues at least four (4) times per year or more frequently if necessary.

(k:) Provide for Governing Board orientation, continuing education, and review and evaluation of its own performance.

(l) As delegated by the JPC, exercise all powers vested in the JPC by virtue of the Hospital Funding Act and NMAC 7.7.2.18 except the power to issue bonds, the power to

call a mill levy election, the power to levy annual assessments or the power to dispose of any real property owned by the Hospital. All such excepted powers shall require the action of the JPC.

(m) Approve Bylaws proposed by Medical Staff.

(n) Promote community relations and development programs compatible with local healthcare needs and resources and broaden the local support and financial base of the Hospital in order to fulfill the hospital's mission and assure its financial viability.

(o) Appoint and establish terms of employment of a qualified Chief Executive Officer (CEO) who shall be its representative in the management of the Hospital (NMAC 7.7.2.20A.)

1. An *Ad hoc* Committee will be formed consisting of three Governing Board members and three members of the Joint Powers Commission.

2. Members of *Ad hoc* Committee shall review the candidates for the Chief Executive Officer position and make a recommendation to the full Governing Board for final selection.

3. The Board shall establish a formal process for annual evaluation of the Chief Executive Officer as noted in Article 7.

(p) Ensure that the Hospital has a written quality improvement program for monitoring, evaluating and improving the quality of patient care. (NMAC 7.7.2.23)

(q) The Board shall exercise its duties in compliance with NMAC 7.7.2.18

2.7. *Annual Meeting.* The annual meeting of the Hospital Governing Board shall be held in July at its regularly scheduled Board Meeting for the purpose of electing Officers and conducting the annual required review of the Bylaws.

2.8. *Regular Meetings.* Regular meetings of the Hospital Governing Board shall be held monthly at such times and location as the Board may determine. Regular meetings may be canceled or rescheduled by the Chairperson of the Board with written or electronic notice to the Members.

2.9. *Special Meetings.* Special meetings of the Board may be held at the call of the Chairperson, Vice Chairperson, or Secretary or any four (4) Members.

2.10. *Notice of Regular or Special Meetings Waiver.* The Secretary shall ensure the Board Recording Secretary notifies each Member by mail, e-mail or fax of every annual, regular and special meeting at least five (5) calendar days prior to each meeting, to his/her last known post office address, e-mail address or fax number. Attendance of a Member at any meeting shall constitute a waiver of notice of such meeting, except where such Member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

2.11. *Quorum and Manner of Action.* A majority of the Members of the Hospital Governing Board shall constitute a quorum for the transaction of business at any meeting of the Board. Meetings may be held by telephone conference. The act of a majority of those present at a meeting at which such a quorum is present, or of those participating in a telephone conference in which a quorum is present, shall be the act of the Board. If a quorum is not present at any meeting of the Board, including a telephone conference meeting, a majority of the Members present or included in the telephone conference may adjourn the meeting until a quorum is present. Minutes of each Board meeting shall be mailed, e-mailed, or faxed to Board members within ten (10) working days to comply with the Open Meetings Act following each such meeting. Minutes of each meeting shall be reviewed and adopted at a subsequent meeting.

2.12. *Attendance Requirements for Members.* Members of the Hospital Governing Board shall be expected to attend at least eighty percent (80%) of the Hospital Governing Board's meetings held annually (July 1 through June 30). Members appointed to Governing Board Committees shall be expected to attend at least eighty percent (80%) of the standing committee meetings scheduled annually (July 1 through June 30).

2.13. *Financial Report.* At the regular meeting immediately following the completion of the annual audit of the Hospital, the Chairperson or the Chair's designee, shall submit the audited financial statement of the conduct of the business of the Hospital for the preceding fiscal year, together with a

report of the general financial condition of the Hospital, and of the condition of its tangible property. The Board shall provide quarterly financial reports and a copy of the annual audit to the JPC. The Board shall make copies of all books, accounts and records of the Hospital and make them available to the JPC or its agents.

ARTICLE 3

CONFLICT OF INTEREST

3.1 *Conflicts of Interest.* The Board shall adopt a policy and procedure regarding conflicts of interest for Directors, Officers and members of Board committees. New Board members shall complete a statement disclosing financial interests prior to their first Board meeting. Ongoing members shall complete an updated disclosure statement annually.

ARTICLE 4

OFFICERS OF THE GOVERNING BOARD

4.1. *Number and Term.* The officers of the Governing Board shall be a Chairperson, a Vice Chairperson and a Secretary and such other officers as shall be determined by the Hospital Governing Board. Each officer of the Board shall be elected at the annual meeting of the Board, by and from among the Members to serve for a term of one (1) year, and who may serve successive terms.

4.2. *Chairperson.* The Hospital Governing Board shall select a Chairperson from among its Members. The Chairperson shall serve at the pleasure of the Board and shall be qualified to perform the following duties, responsibilities, and powers, together with all others necessary or beneficial to the Chairperson's function:

- (a) Supervise Board affairs overall.
- (b) Preside at all meetings of the Board.
- (c) Approve the agenda for each Board meeting, which will be prepared by the Administrator and Board Recording Secretary.

- (d) Facilitate appropriate communication among the Board, the CEO and the JPC. Through the CEO, encourage an atmosphere of cooperation and open communication among the affiliates, medical staff and administrative personnel.
- (e) Through the CEO, exercise control over the business affairs and property of the Hospital and general supervision of its officers, employees, and agents.
- (f) Serve as an ex-officio member of all Board Committees.
- (g) Meet frequently with the CEO.
- (h) Ensure an annual review of the Hospital's mission, vision, goals, and objectives. Follow an ongoing process of developing a strategic plan focusing and directing the Hospital's future course of action.
- (i) Develop and maintain appropriate relationships with local, state, and federal government agencies, with professional hospital groups and related healthcare organizations.
- G) Ensure a process for reporting to the Hospital Governing Board and JPC periodically on the overall operations and condition of the Hospital, including financial and quality performance, employee relations and regulatory compliance.
- (k) Cooperate in the completion of the annual audit of the financial operations of the Hospital for each fiscal year.
- (l) Serve as or appoint the Hospital's representative to all affiliated organizations and exercise, on behalf of the Hospital, all rights and privileges that it possesses with respect to each affiliated organization.

4.3. *Vice Chairperson.* The Board shall elect a Vice Chairperson from among its members. The Vice Chairperson of the Board shall serve at the pleasure of the Board and shall have the duties, responsibilities and powers of the Chairperson in the Chairperson's absence.

Secretary. The Board shall elect a Secretary from among its members. The Secretary of the Board shall serve at the pleasure of the Board and shall have the following duties, responsibilities, and powers together with all others necessary or beneficial to the

Secretary's function:

- (a) Ensure the Board Recording Secretary keeps the minutes of all meetings of the Board and, whenever required by the Chairperson, perform like duties for any Board Committee.
- (b) See that all notices are duly given by the Board Recording Secretary in accordance with these Bylaws and as required by law.
- (c) Serve as custodian in charge of the books, records and papers of the Hospital relating to its organization as a Hospital, and see that all reports, statements and other documents required by law are properly kept or filed.
- (d) Ensure the Chairperson reviews the Bylaws of the Hospital and reports to the Board at least annually concerning the Bylaws and any necessary or desirable changes or additions.
- (e) Each new Board member of the Hospital, prior to taking a position on the Hospital Board, shall submit, in writing, to the Governing Board Secretary, a list of all business or other organizations of which the Board Member has an interest, with which the Hospital has, or might reasonably in the future enter into, a relationship or a transaction in which the Board Member would have conflicting interests. Each written statement will be re-submitted annually with any necessary changes and should changes occur. The Secretary of the Board shall become familiar with the statements of all Board Members in order to guide the Chairperson's conduct, should a conflict arise. The Chairperson of the Board shall be familiar with the statements filed by the Secretary.

ARTICLES

EXECUTION OF INSTRUMENTS, BORROWING OF MONEY,

AND DEPOSIT OF CORPORATE FUNDS

5.1 *Execution of Instruments.* Subject to any limitation contained in these Bylaws, the Chairperson, Vice Chairperson or the Secretary may, within such written policy guidelines as the

Hospital Governing Board shall determine from time to time, in the name and on behalf of the Hospital, execute and deliver any contract or other instrument as authorized.

5.2. *Loans.* No loan or advance shall be contracted on behalf of the Hospital, no guarantee of any obligation or indemnification of any other entity shall be made by the Hospital, no negotiable paper or other evidence of its obligation under any loan or advance shall be issued in its name, and no property of the Hospital shall be mortgaged, pledged, hypothecated, transferred, or conveyed as security for the payment of any loan, advance, indebtedness, or liability of the Hospital, unless and except as authorized by the Hospital Governing Board and the Joint Powers Commission in accordance with state statute. Any such authorization may be general or confined to specific instances.

5.3. *Deposits.* All monies of the Hospital not otherwise employed shall be deposited from time to time to its credit in such banks, trust companies, or other depositories as the Hospital Governing Board may select, or as from time to time may be selected by any officer or agent authorized to do so by the Hospital Governing Board.

5.4. *Checks, Drafts, Etc.* All notes, drafts, acceptances, checks and similar documents are subject to the provisions of these Bylaws, other evidences of indebtedness of the Hospital shall be signed by such officer or officers or such agent or agents of the Hospital and in such manner as the Hospital Governing Board may from time to time determine. Endorsements for deposit to the credit of the Hospital in any of its duly authorized depositories shall be in such manner as the Hospital Governing Board may from time to time determine.

ARTICLE 6

COMMITTEES AND SUBCOMMITTEES

6.1 *Number and Appointment.* The standing committees and subcommittees of the Hospital Governing Board shall be the (a) Finance/Audit Committee, (b) Board Quality/Compliance Committee, (c) Joint Conference Committee and (d) the Bylaws Committee. The Chairperson of the Hospital Governing Board may from time to time establish other committees or subcommittees and appoint committee members to assist the Board. The Chairperson of the Board may change the membership, number and function of such committees; however, the number of committee members may not include a quantity of Board members which would constitute a quorum of the Board. In the event that a joint

meeting of two committees is deemed necessary and appropriate by the committees, the two committee chairs shall ensure that no more than four Board members attend the meeting so as to avoid inadvertently creating a quorum of the Board. The membership and number of each subcommittee may be established and changed by the Chairperson of the Committee to which it reports. Standing Committees and subcommittees are appointed annually in July. Each committee will be advisory only and will recommend action to the Board for final approval.

6.2. *Standing Committees and Subcommittee Responsibilities:*

(a) *Finance/Audit Committee.* The Chairperson of the Board shall appoint a Finance/Audit Committee consisting of not more than three (3) Board members, who shall have expertise in financial matters and with one serving as Chairperson of the Committee. The Finance/Audit Committee shall review budgets, financial analysis and operational plans as indicated and make recommendations to the Board. The Finance/Audit Committee shall provide oversight for the financial affairs of the Hospital, and recommend the form, time and manner in which funds of the Hospital shall be managed. The Finance Committee shall review and make recommendations on the annual budget and recommend required major modifications to the approved annual budget and shall provide oversight of the audit process of the Hospital, shall recommend the selection of the Hospital's auditors to the Hospital Governing Board for approval, shall assure that the appropriate certified annual audit of all operating entities of the Hospital is obtained in accordance with the State Auditor's rules and shall review and report to the Board of such audit.

(b) *Quality/Credentialing/Compliance Committee.* The Chairperson of the Board shall appoint a Quality/Credentialing/Compliance Committee consisting of not more than three (3) Board Members, with one serving as Chairperson of the Committee. The Quality/Credentialing/Compliance Committee, in consultation with the CEO, Chief Quality Officer, Chief Nursing Officer and Hospital Compliance Officer, shall develop and ensure effective internal controls that promote adherence to applicable Federal and State laws and the program requirements of the Federal, State and private health plans. The Quality/Credentialing/Compliance Committee shall provide oversight of quality management and quality improvement policies. The Committee shall also consider matters relating to the granting, increasing, reduction, suspension, or revocation of Medical Staff membership and clinical privileges that are referred to the Committee pursuant to these Bylaws. The committee shall also oversee the adoption

and implementation of voluntary compliance programs, with the purpose of significantly advancing the prevention of fraud, abuse and waste. Specifically, compliance programs guide a hospital's governing body in the efficient management and operation of a hospital. The Compliance Officer shall report to the Board at least four times per year and to the Quality/Credentialing/ Compliance Committee at least four times per year, at each meeting. In addition, the Compliance Officer will meet solely with Governing Board Members in closed session at the annual meeting in July.

(c) *Joint Conference Committee.* The Chairperson of the Board shall appoint a Joint Conference Committee consisting of not more than three (3) Board Members. The other members of the Joint Conference Committee shall be comprised of the COS, Vice COS and other Medical Staff Members. The Joint Conference Committee shall ensure a formal means of communication between the Board and the Medical Staff on development of Hospital policy, actions planned or taken by the Board or Medical Staff, and discussion of problems that arise in the operation of the Hospital of functions of the Medical Staff. The Joint Conference shall meet quarterly or as needed when called by the Chairman of the Board or the COS and a written record of the proceedings shall be maintained within the Medical Staff Committee minutes and reported to the Board and Medical Staff. (Medical Staff Bylaws 11.2) The Joint Conference shall convene to resolve matters if the Medical Staff makes a recommendation that the Board does not accept. The Joint Conference Committee shall submit the final recommendation for action by the Board. (Medical Staff Bylaws Section 4.2.5 & 7.2.1)

(d) *Bylaws Committee.* The Chairperson of the Board shall appoint a Bylaws Committee consisting of not more than three (3) Board Members, with one serving as Chairperson of the Committee. The Bylaws Committee shall review and recommend changes and updates to the Chairperson of the Board ensuring Board Bylaw annual review. The committee shall perform the duties and responsibilities as assigned by Governing Board policies referencing peer review.

6.3 *Committee Responsibilities.* Each standing committee, standing subcommittee and any ad hoc committee shall have the oversight responsibility for the Hospital function specified in these Bylaws or as otherwise assigned to it by action of the Hospital Governing Board. All actions of each committee will be only advisory to the Board. The Quality/Compliance Committee and the Joint Conference Committee shall be considered review organizations with respect to their performance of evaluating and improving the quality of health care services and decisions related to the granting, limiting, denying or revoking of privileges as set forth in the New Mexico Review Organization Immunity Act.

6.4. *Committee Chairperson.* The Chairperson of each committee shall be appointed by the Chairperson of the Board and shall have the following general duties, responsibilities and powers, together with such others as may be designated from time to time by the Hospital Governing Board.

- (a) Coordinate committee activities through the designated management liaison.
- (b) Approve an agenda for each committee meeting.
- (c) Preside or designate an alternate to preside at committee meetings.
- (d) Provide for maintenance of official records of the committee.
- (e) Report committee activities and recommendations to the Board at its regular meetings.
- (f) Delegate specific responsibilities among committee members.
- (g) Appoint members to subcommittees as is necessary.
- (h) Inform the Chairperson of the Board periodically of the progress or concerns of the Committee.

ARTICLE 7

ADMINISTRATION

7.1 *Administrator.* The Chief Executive Officer shall be given the necessary authority and responsibility to operate the Hospital in all its activities and departments, subject only to state and federal laws, and such policies as may be issued by the Governing Board or by any of its committees to which it has delegated power for such action. He/she shall act as the duly authorized representative of the Governing Board in all matters in which the Governing Board has not formally designated some other person to act.

Responsibilities:

- (a) Carry out all policies established by the Governing Board and advise on the formation of these policies to the Governing Board.

- (b) Develop and submit to the Governing Board for approval, a plan of organization for the conduct of hospital operation with recommended changes when necessary.
- (c) Prepare an annual budget showing the expected revenue and expenditures as required by the Governing Board or its finance or executive committees. An annual capital expenditure budget will also be prepared and presented to the Governing Board and JPC for approval.
- (d) Select, employ and discharge employees and develop and maintain personnel policies and practices for the hospital.
- (e) Maintain physical properties in a good, safe state of repair and operating condition.
- (f) Present to the Governing Board for approval all commercial contracts twenty thousand dollars (\$20,000) or more lump sum or in the annual aggregate. The Chief Executive Officer shall have authority to execute commercial contracts involving expenditures of less than twenty thousand dollars (\$20,000) lump sum or annual aggregate provided that the Governing Board is informed of the signing of the contract prior to or during the next Board meeting. This requirement shall not apply to the hiring of non-provider employees. The hiring of providers as Hospital employees and all contracts with providers shall require Board approval.
- (g) Supervise business affairs to ensure that funds are collected and expended to the best possible advantage.
- (h) Work continually with other health care professionals to the end that suitable and superior care may be rendered to all patients at all times.
- (i) Present to the Governing Board, or its authorized committee, monthly reports reflecting the professional services and financial activities of the Hospital and such special reports as may be required by the Governing Board.
- G) Attend or send a representative to all meetings of the Governing Board and committees thereof.

- (k) Serve as the liaison and channel of communications between the Governing Board and any of its Committees and the Medical Staff and assist the Medical Staff with its organization and medical-administrative problems and responsibilities.
- (l) Prepare a plan for the achievement of the Hospital's specific objectives and mutually established goals and at least annually review and evaluate those plans with the Governing Board. Said plan shall at all times reflect the hospital's mission statement and be in accordance with the ethics and goals of the hospital.
- (m) Serve as a leader in the community, promoting effective and economical working relationships with other health agencies.
- (n) Develop and maintain appropriate relationships with local, state and federal government agencies, with professional hospital groups and related healthcare organizations.

7.2 Governing Board Responsibilities to the CEO. The Hospital Governing Board shall be responsible for hiring or removal of the CEO. The Governing Board ~~shall~~ will prepare and deliver to the CEO an evaluation of the CEO *at least annually in May at 90 days from the date of hire and an annual evaluation at the anniversary date of employment.* In addition, the Governing Board shall be responsible for establishing the salary of the CEO and determining all wage adjustments.

7.3. Management. At its option, the Hospital Governing Board may select one or more contractors to manage all or any portion of the operations of the Hospital. Any such contractor shall be selected in accordance with the provisions of the Procurement Code of the State of New Mexico.

ARTICLES

INSURANCE FOR BOARD MEMBERS

8.1. Insurance. The Hospital shall purchase and maintain insurance (commonly referred to as Directors and Officers insurance) on behalf of any person who is or was a member of the Governing Board of the Hospital against any liability asserted against him or her and incurred by him or her in any such capacity or arising out of his or her status as such.

ARTICLE 9

FISCAL YEAR

9.1. *Fiscal Year.* The fiscal year of the Hospital shall commence on July 1 of each year and shall end on the succeeding June 30.

ARTICLE 10

AMENDMENT

10.1 *Amendment.* These Bylaws may be amended in whole or in part by a majority vote of the total Hospital Governing Board at any regular or special meeting, within ten (10) calendar days' written notice of the substance of any proposed Bylaw amendment. No such amendment shall be effective until the amendment is approved by the JPC.

ARTICLE 11

MISCELLANEOUS

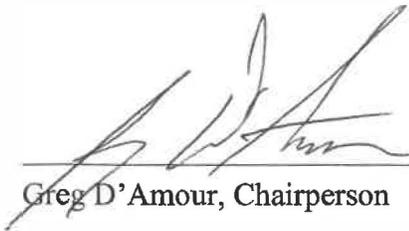
11.1 *Public Meetings.* All meetings of the Hospital Governing Board and each committee of the Hospital Governing Board shall be conducted in strict accordance with the Open Meetings Act of the State of New Mexico. At the Board's annual meeting, the Hospital Governing Board shall adopt an Opening Meetings Resolution that complies with the provisions of the Open Meetings Act and shall thereafter conduct its affairs in accordance with the provisions of that resolution.

11.2 *Other Laws.* The Hospital Governing Board is a public entity that shall comply with all applicable federal, state, local laws, regulations and ordinances relating to the affairs of a public entity.



The undersigned Chairperson and Secretary of the Hospital Governing Board hereby certify that the Hospital Governing Board of Sierra Vista Hospital duly amended the foregoing Bylaws of Sierra Vista Hospital on the 16th day of June 2022.

Approved by the Governing Board



Greg D'Amour, Chairperson

6-16-22

Date



Kathi Pape, Secretary

6-16-22

Date

Approved by the JPC

Travis Day, Chairperson

Date

Signed before me on the _____ day of _____, 2022. In the County of Sierra in the State of New Mexico.

Notary: _____

Expiration: _____