

**AGENDA**  
**SIERRA VISTA HOSPITAL**  
**GOVERNING BOARD REGULAR/ ANNUAL MEETING**

**July 30, 2024**

**12:00pm**

**Elephant Butte Lake RV  
Event Center**

**MISSION STATEMENT:** Provide high quality, highly reliable and medically proficient healthcare services to the citizens of Sierra County.

**VISION STATEMENT:** Become the trusted, respected, and desired destination for the highest quality of healthcare in the state of New Mexico; exceed compliance and quality expectations and improve the quality of life for our patients and community.

**VALUES:** Stewardship. Honest. Accountable. Respect. Professional. Kindness. Integrity. Trust. (SHARP KIT)

**GUIDING PRINCIPLES:** High quality for every patient, every day.

**TIME OF MEETING:** 12:00pm

**PURPOSE:** Regular /Annual Meeting

**COUNTY**

Kathi Pape, **Vice Chair**  
Serina Bartoo, Member  
Shawnee R. Williams, Member

**ELEPHANT BUTTE**

Katharine Elverum, Member  
Richard Holcomb, Member

**CITY**

Bruce Swingle, **Chairperson**  
Jesus Baray, Member  
Greg D'Amour, Member

**EX-OFFICIO**

Frank Corcoran, CEO  
Amanda Cardona, VCW  
Janet Porter-Carrejo, City Manager, EB  
Amber Vaughn, County Manager  
Angie Gonzales, City Manager, TorC  
Jim Paxon, JPC Chair

**VILLAGE of WILLIAMSBURG**

Cookie Johnson, Member

**SUPPORT STAFF:**

Ming Huang, CFO  
Lawrence Baker, HR Director  
Sheila Adams, CNO  
Heather Johnson, HIM Mgr.,  
HIPAA  
Zachary Heard, Operations  
Mgr., Compliance  
Lisa Boston, Interim Consultant

**Ovation:**

Erika Sundrud  
David Perry

<b>AGENDA ITEMS</b>	<b>PRESENTER</b>	<b>ACTION REQUIRED</b>
1. <b>Call to Order</b>	Bruce Swingle, Chairperson	
2. <b>Pledge of Allegiance</b>	Bruce Swingle, Chairperson	
3. <b>Roll Call</b>	Jennifer Burns	Quorum Determination
4. <b>Approval of Agenda</b>	Bruce Swingle, Chairperson	Amend/Action
<b>“Are there any items on this agenda that could cause a potential conflict of interest by any Governing Board Member?”</b>		
5. <b>Approval of minutes</b>	Bruce Swingle, Chairperson	
A. June 25, 2024 Regular Meeting		Amend/Action
6. <b>Public Input – 3-minute limit</b>		Information
7. <b>Old Business-</b>	Bruce Swingle, Chairperson	
A. Board Member Code of Conduct	Bylaws Committee	Discussion/Action
1. Code of Conduct Policy Revision		
8. <b>New Business-</b>		
A. Election of Officers	Bruce Swingle, Chairperson	Action
1. Chairperson		
2. Vice Chairperson		
3. Secretary		
B. Secretaries report on Conflict of Interest Statement	Jennifer Burns	Report/Action
C. Member Attendance Report	Jennifer Burns	Report/Action
D. Resolutions	Chairperson	Report/Action
1. Resolution 24-105		
Nondiscrimination English & Spanish		Report/Action
2. Resolution 24-106		
Open Meetings		Report/Action
3. Resolution 24-107		
Public Records		Report/Action
9. <b>Finance Committee- Kathi Pape, Chairperson</b>		
A. June Financial Report	Ming Huang, CFO	Report/Action
B. Fourth Quarter financial review	Ming Huang, CFO	Report/Action
1. Resolution 24-110	Ming Huang, CFO	Report/Action
C. Budget Revision FY2024	Ming Huang, CFO	Report/Action
1. Resolution 24-103	Ming Huang, CFO	Report/Action
D. Budget FY2025	Ming Huang, CFO	Report/Action
1. Resolution 24-104	Ming Huang, CFO	Report/Action

**10. Board Quality- Shawnee Williams, Acting Chairperson**

A. Med Staff

1. Policy Review

Sheila Adams, CNO

Action

- Screening, Brief Intervention and Referral to Treatment (SBIRT) Policy #280-01-135
- Care Coordination Policy #280-01-136
- Emergency Referral Services Policy #185-01-153

**11. Administrative Reports**

A. Human Resources

LJ Baker, HR Director

Report

B. Nursing Services

Sheila Adams, CNO

Report

C. CEO Report

Frank Corcoran, CEO

Report

D. Governing Board

Chairperson

Report

**Motion to Close Meeting:**

**12. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:**

*Order of business to be determined by Chairperson:*

**10-15-1(H) 2 – Limited Personnel Matters**

A. Privileges

Frank Corcoran, CEO

**Temporary to Provisional:**

Karl Unkenholz, MD (ESS)

Don L. Marketto, DO (Anesthesiology)

Jeffery Joyce, MD (Anesthesiology)

**RadPartners Delegated Initial:**

Kenneth W. Bryant, MD

**RadPartners Delegated Reappointments:**

Jack M. Drew, MD

Charles L. Huang, MD

Nuha Krad, MD

**Terminations:**

RadPartners- Justin J. Boe, MD

RadPartners- Jared S. Isaacson, MD

**10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation**

A. Risk Report

Heather Johnson

**10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans**

A. Master Facility Presentation

Mark Wade, DGI

B. Quarterly Compliance Report

Zachary Heard, Comp.

C. Annual Compliance Report to Board Members Only

Zachary Heard, Comp.

**Roll Call to Close Meeting:**

**13. Re-Open Meeting** – As required by **Section 10-15-1(J), NMSA 1978 matters discussed in executive session were limited only to those specified in the motion to close the meeting.**

**10-15-1(H) 2 – Limited Personnel Matters**

A. Privileges

Action

**Temporary to Provisional:**

- Karl Unkenholz, MD (ESS)
- Don L. Marketto, DO (Anesthesiology)
- Jeffery Joyce, MD (Anesthesiology)

**RadPartners Delegated Initial:**

Kenneth W. Bryant, MD

**RadPartners Delegated Reappointments:**

- Jack M. Drew, MD
- Charles L. Huang, MD
- Nuha Krad, MD

**Terminations:**

- RadPartners- Justin J. Boe, MD
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**10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation**

A. Risk Report

Report

**10-15-1 (H) 9 - Public Hospital Board Meetings- Strategic and long-range business plans**

- A. Master Facility Presentation Report/Action
- B. Quarterly Compliance Report Report
- C. Annual Compliance Report to Board Members Only Report
- D. Ovation Report to Board Report

**14. Other**

Discussion

Next Regular Meeting- August 27, 2024

**15. Adjournment**

Action