

**SIERRA VISTA HOSPITAL
GOVERNING BOARD REGULAR MEETING MINUTES**

March 19, 2024

12:00pm

**Elephant Butte Lake RV Resort
Event Center**

1. The Governing Board of Sierra Vista Hospital met March 19, 2024, at 12:00 pm at Elephant Butte Lake RV Resort Event Center for a regular meeting. Bruce Swingle, Chairperson, called the meeting to order at 12:05.

2. Pledge of Allegiance

3. Roll Call

GOVERNING BOARD -----

SIERRA COUNTY

Kathi Pape, **Vice Chair** – Present
Serina Bartoo, Member – Present
Shawnee R. Williams, Member – Present

ELEPHANT BUTTE

Katharine Elverum, Member – Present
Vacant, Member

CITY OF T O R C

Bruce Swingle, **Chairperson** – Present
Jesus Baray, Member- Present
Greg D’Amour, Member- Present

EX-OFFICIO

Amanda Cardona, Clerk VofW- Absent
Vacant, City Manager EB
Amber Vaughn, County Manager- Absent
Angie Gonzales, City Manager- Absent
Jim Paxon, JPC Chairperson- Absent

VILLAGE OF WILLIAMSBURG

Denise Addie, **Secretary** – Absent

STAFF

Frank Corcoran, CEO- Present
Ming Huang, CFO- Present
Sheila Adams, CNO- Excused
LJ Baker, HR Director- Present
Heather Johnson, HIM Mgr.- Present
Zach Heard, Operations Manager, Present
Lisa Boston, Interim Consultant, Present

GUEST:

Erika Sundrud, Ovation, by phone

There is a quorum.

4. Approval of Agenda

Bruce Swingle, Chairperson

Kathi Pape motioned to approve the agenda. Serina Bartoo seconded. Motion carried unanimously.

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\$600,000, again tied up in Cerner. Once collected our total cash will go back up to the average of \$9.2 where it had been. It will take a few months to get back to normal.

Discussion was held regarding the Finance dashboard.

Kathi Pape motioned based on the recommendation of the Finance Committee acceptance of the February financial report. Serina Bartoo seconded. Motion carried unanimously.

B. 501(c)3 Update - Ming Huang, CFO. Our auditors have recommended that we change our retirement plan or our status. We can either apply for 501(c)3 organization or change the current retirement plan. As a 501(c)3 organization we cannot lobby or promote advocacy. For this reason, we will be creating a new retirement plan for employees.

10. Board Quality- Denise Addie, Chairperson

A. Med Staff – Shawnee Williams stated that all policies below were reviewed at the Board Quality meeting on Monday.

1. Policy Review

Policy: Facility Reporting Policy

Policy: EMS Blood Products Storage and Transport Policy

Policy: EMS Blood Fridge Alarm Check Policy

Form: EMS Blood Fridge Alarm Check Form

Policy: EMS Blood Administration Policy

Form: Emergency Transfusion Request Form

Document: EMS Blood Transfusion Procedure Guidelines

Document: SVHCCP Blood Transfusion Protocol

Zach Heard gave a quick description of each policy and document. Medical staff and Board Quality have approved these policies.

Shawnee Williams motioned based on the recommendation of the Board Quality Committee, approval of all policies and forms as presented. Jesus Baray seconded. Motion carried unanimously.

Note: Kathi Pape stated that she would like for Ming to discuss the Medicare reserves report on FC18. Ming stated that we have \$150,000 in reserve for Medicare. David Perry is working on the calculation to determine if we have been overpaid or underpaid for FY24. If we have been overpaid, we will use the \$150,000 to pay Medicare back. This is a report only.

11. Administrative Reports

A. Human Resources - LJ Baker, HR Director, stated that travel staff should be 20 not 18. We have secured a Director of Provider Services for the clinic. We continue to search for a psychiatrist and will be bringing in a traveler to fill the Physical Therapist position. There were five new hires and three terminations in February. All terminations were voluntary. Stabilization of routine personnel transition has minimal impact in the overall budget process. Addition of student interns is contributing to potential new hires post-graduation. Vacancies include nurses and certified nurse assistants.

We hosted Governor Lujan Grisham two weeks ago and signed four pieces of healthcare legislation into law. We dedicated the RHC to Senator John Aurthur Smith in an event held on March 7th. Nichelle Vigil has joined our Behavioral Health services team and will be seeing young people to help fulfill that need.

B. Nursing Services - Sheila Adams, CNO, Excused. Frank Corcoran stated that Sheila is in Tennessee attending education at Ovation.

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C. Med Staff Report - Sonia Seufer, COS, is unable to attend today's meeting.

D. CEO Report - Frank Corcoran, CEO, reported that we are still looking for that elusive psychiatrist. We have a tele-psychiatrist available for med management. We continue to work on expanding tele-health to include pulmonology, dermatology and adding a fourth day for cardiology. We have interviewed and made an offer to a clinic practice director. Zach Heard has been covering in this position in addition to all of his other duties.

We continue to work on the issues with Cerner. The big things are the finance pieces. The portal has been corrected. Registration was a problem from the beginning which affects everything down the line. Cerner will rewrite registration which will help smooth out other issues. We are two months into the conversion.

Our current med-malpractice carrier is pulling out of New Mexico in June. Our broker, HUB, has been looking for alternatives for us. We will be talking with an independent carrier, Yellowstone, later this week.

Since we brought on Aaron Dow as information systems director, we will be cutting back on the hours of our CIO through Ovation. Aaron is excellent and very knowledgeable in this position.

Senate bill 161 will benefit the hospital in July with about \$2.7 million. The funds will be drawn on a quarterly basis after we submit our expenses for ED and inpatient care. Senate bill 7 will go into effect FY25. We will start paying in our portion in September 2025 and the Federal matching funds should come back as early as October to December 2025. Once it starts, it will keep going quarterly for a total of \$7 million annually based on our volume.

Denim and Diamonds will be on April 20, 2024 at 5:00.

E. Governing Board - Bruce Swingle, Chairperson. Discussion was held regarding fond memories of Senator John Aurthur Smith.

Motion to Close Meeting:

Serina Bartoo motioned to close the meeting. Kathi Pape seconded. Bruce Swingle read the following:

12. Executive Session – In accordance with Open Meetings Act, NMSA 1978, Chapter 10, Article 15, Section 10-15-1 (H) 2,7,9 including credentialing under NM Review Organization Immunity Act, NMSA Section 41-2E (8) and 41-9-5 the Governing Board will vote to close the meeting to discuss the following items:

Order of business to be determined by Chairperson:

10-15-1(H) 2 – Limited Personnel Matters

A. Privileges Frank Corcoran

RadPartners Delegated Initials:

Juan C. Mena, MD
Jerry A. Powell, Jr. MD

RP Delegated Reappointments:

Joseph A. Couvillon, MD
Alan K. Osumi, MD

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Andrew Costin, CRNA
Christina Cruz, PsyD
Frank Ralls, MD

Termination:

Peter Razma, MD

Shawnee Williams motioned based on the recommendation of the Board Quality Committee approval of all above listed privileges. Greg D’Amour seconded. Motion carried unanimously.

B. Confidential Personnel Matter

Greg D’Amour motioned that the Governing Board censure Denise Addie for her actions and advise the appointing entity, Village of Williamsburg, of this action. Kathi Pape seconded. Motion carried unanimously.

10-15-1 (H) 7 – Attorney Client Privilege/ Pending Litigation

A. Risk Report
No Action

B. Hospital Acquired Conditions
No Action

10-15-1 (H) 9 – Public Hospital Board Meetings- Strategic and long-range business plans

A. Ovation Report to Board
No Action
B. Facility Planning Follow-up
No Action

14. Other

Next Regular Governing Board meeting will be held on Tuesday, April 30, 2024 @ 12:00. Finance Committee will meet at 10:30 on April 30th and Board Quality will meet on Monday, April 29, 2024 at 10:00.

15. Adjournment

Kathi Pape motioned to adjourn. Serina Bartoo seconded. Motion carried unanimously.

JB 4/30/24

Jennifer Burns, Recording Secretary